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ABSTRACT

This document is a yearly publication that provides authoritative data on the status of the North Carolina Community College System. The introduction begins with the history and description of the programs of the System. Its governance and funding procedures are then described, as is a statewide plan. The second section of the document discusses all of the umbrella programs supported by the North Carolina Community College System. These programs range from curriculum programs and accrediting agencies to correctional education and fire and rescue training programs. The third section of the fact book highlights the budget and finance aspect of the System. The fourth section focuses on student demographic and outcomes data. The final section of the document profiles the faculty, staff, and administrators of the System. The four appendices include a glossary of terms used in the fact book, a list of the members of the State Board of Community Colleges, a list of the presidents of the community colleges in North Carolina, and a list of the North Carolina Community College System offices. (TGO)

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A Matter of Facts

The North Carolina Community College System Fact Book

1999

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North Carolina Community College System

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A Matter of **Facts**

The North Carolina Community College System Fact Book

1999

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Preface

The North Carolina Community College System Fact Book is a yearly publication providing authoritative data on the status of the entire System. The targeted audience is primarily decision-makers and planners dependent on timely information for the success of their endeavors. However, the Fact Book is an excellent reference and point of entry for anyone researching the N.C. Community College System.

As stated, the Fact Book is an annual, implying the flexible nature of its content. Any questions or suggestions, concerning the content, purpose, or format of the Fact Book should be directed to Brenda Splawn, Research Technician, at 919/733-7051, ext. 727 or splawnb@nccccs.cc.nc.us.

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INTRODUCTION

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OUR PURPOSE

Support of economic growth and prosperity through education was the underlying concept in the development of the Community College System. All of the institutions in the North Carolina Community College System offer vocational/technical training and basic education to prepare adults for the job market. In addition, all of the institutions offer the first two years of a baccalaureate program.

The mission of the System has been defined in the North Carolina General Statutes (115D):

> *. . .the establishment, organization, and administration of a system of educational institutions throughout the state offering courses of instruction in one or more of the general areas of two-year college parallel, technical, vocational, and adult education programs. . .*

The law further states that:

> *The major purpose of each and every institution operating under the provisions of this Chapter shall be and shall continue to be the offering of vocational and technical education and training, and of basic, high school level, academic education needed in order to profit from vocational and technical education, for students who are high school graduates or who are beyond the compulsory age limit of the public school system and who have left the public schools.*

The statutory mission statement serves to keep the System focused on vocational and technical education. It also specifically mandates provision of basic academic education for adults through the high school level. These programs—vocational and technical education, and basic academic education for adults—have priority status because of their specific place in the statutory mission statement.

The mission directs the System to serve adults and other people who have left the public schools and are beyond compulsory school age. This definition provides the background for development of policies governing the institutions' relationship to the public schools.

It is the statutory mission statement from which the "working mission statement" derives. It is the working mission statement which focuses the Community College System's resources by responding to contemporary societal issues. Legitimized by the State Board of Community Colleges, the working mission dynamically mobilizes our abilities to concentrate on current concerns.

The Working Mission Statement

The mission of the North Carolina Community College System is to open the door to opportunity for individuals seeking to improve their lives and well-being by providing:

- Education, training and retraining for the workforce, including basic skills and literacy education, occupational and pre-baccalaureate programs.
- Support for economic development through services to business and industry.
- Services to communities and individuals which improve the quality of life.

Adopted by the State Board of Community Colleges, October 1993; revised March 1994, April 1994; reaffirmed January 1998.

HISTORY

In the years following World War II, North Carolina began a rapid shift from an agricultural to an industrial economy. With that change came an awareness that a different kind of education was needed in the state. People who did not desire a four-year baccalaureate education nevertheless had the need for more than a high school diploma.

In 1950, the State Superintendent of Public Instruction authorized a study of the need for a system of tax-supported community colleges. The resulting report, by Dr. Allan S. Hurlburt, was published in 1952. It proposed a plan for development of state-supported community colleges. In 1957, the General Assembly adopted the first Community College Act and provided funding for community colleges.

The same (1957) General Assembly also provided funding to initiate a statewide system of industrial education centers. These centers were to train adults and selected high school students in skills needed by industry. By 1961, there were five public junior colleges emphasizing arts and sciences and seven industrial education centers focusing on technical and vocational education.

The need to coordinate these two post-high school education systems led Governor Terry Sanford to appoint the Governor's Commission on Education Beyond the High School (Irving Carlyle, chair). In 1962, this commission recommended that the two types of institutions be brought into one administrative organization under the State Board of Education and local boards of trustees. The resulting unified Community College System would provide comprehensive post-high school education.

In May 1963, the General Assembly, in line with the Carlyle Commission report, enacted G.S. 115A (later changed to 115D), which provided for the establishment of a Department of Community Colleges under the State Board of Education and for the administration of institutions in the Community College System. There were then 20 industrial education centers, six community colleges (three of which became four-year schools in 1963), and five extension units.

By 1966, there were 43 institutions with 28,250 full-time equivalent (FTE) enrollments. In 1969, there were 54 institutions with 59,329 FTE. The System had grown rapidly, exceeding ten percent annually nearly every year until the late 1970s. In 1974-75, growth reached the 33 percent mark. The System continues to grow in enrollments nearly every year, but by much more modest margins. The number of colleges has not increased since Brunswick Community College became the 58th in 1978.

The original legislation placed the Community College System under the purview of the State Board of Education and created a State Department of Community Colleges. In the early years of the System, the State Board of Education Chair was Dallas Herring; David Bruton succeeded him in 1977.

In 1979, the General Assembly changed the state control of the System. Provision was made for a separate State Board of Community Colleges. The Board was appointed and organized in 1980, and met several times with the State Board of Education. The new Board assumed full responsibility for the System on January 1, 1981. The Board's first chairperson was Duke Power company executive Carl Horn. He was succeeded in 1983 by John A. Forlines, president of the Bank of Granite and then William F. Simpson in 1989. Since 1993, Lt Governor Dennis A. Wicker has been chair. The Community College System Office has had six presidents: I. E. Ready (1963–1970), Ben E. Fountain, Jr. (1971–1978), Larry J. Blake (1979–1982), Robert W. Scott (1983–1994), Lloyd V. Hackley (1995–1997), and H. Martin Lancaster (July 1997–present). Charles R. Holloman served in an acting capacity from September 1978 to July 1979.

In 1988, the North Carolina Community College System celebrated its 25th anniversary, recognizing that in its first quarter century of service, the System had emerged as the nation's third largest community college network. During its 35-year history, the North Carolina Community College System has educated millions of students and employed thousands of faculty and staff.

In November of 1987, the State Board established the Commission on the Future of the North Carolina Community College System. The 23-member, blue ribbon panel of business, civic and education leaders was charged with establishing a systemwide agenda for policy and action over the next 25 years. The resulting Commission on the Future report, released in 1989, outlined 33 recommendations for action and change. These recommendations for action and change have served as the foundation of the System planning process since 1989. The influence of the Commission on the Future report is evident in the 1999-2001 System Strategic Plan goals and objectives.

STATE BOARD OF COMMUNITY COLLEGES
GOALS

1. Develop the educational and training programs necessary to meet the workforce needs of each service area.

2. Promote recruitment and retention of faculty and staff necessary to achieve the educational and training objectives of the community college system.

3. Acquire and maintain the facilities, equipment and learning resources to support the educational and training objectives of the community college system.

4. Provide all students with essential skills for lifelong learning.
5. Upgrade and retrain adult workers through accessible educational and training programs.
6. Provide educational and training opportunities that meet the needs of underserved groups.
7. Develop innovative and flexible programs and services that meet the needs of the workforce and the economy.
8. Expand public awareness of and support for the North Carolina Community College System.
9. Utilize appropriate measures of quality for the improvement of programs and services.
10. Increase funding to levels necessary to fulfill the community college system mission.
11. Design an allocation method to meet the diverse needs of the fifty-eight community colleges.
12. Develop a process for measuring the effectiveness of resource allocation and utilization.
13. Support faculty and staff in the appropriate use of instructional technology.
14. Create an integrated, system-wide virtual learning environment.
15. Provide and support state-of-the-art administrative systems to integrate the North Carolina Community College System electronically.

PROGRAMS

The North Carolina Community College System offers a comprehensive range of educational programs to meet the needs of local communities for workforce preparedness and higher academic education, basic educational skills, job retraining, personal growth and development, and community and economic development. These programs are organized under several broad categories.

Curriculum programs are made up of credit courses leading to certificates, diplomas, or associate degrees, which range in length from one semester to two years. Most of the more than 1,800 programs offered within the Community College System are designed to prepare individuals for entry level technical positions in business and industry with an associate of applied science degree. Each college also offers credit courses in the arts and sciences leading to an associate degree designed for transfer at the junior level into a senior college or university. Developmental education courses are available for students who need to improve their skills so that they can perform at the level required for college transfer, certificate, diploma and associate degree programs. Developmental education programs consist of courses and support services which include, but are not limited to, diagnostic assessment and placement, tutoring, advising, and writing assistance. These courses do not earn credit toward a degree, diploma or certificate but provide the student with courses for academic readiness.

Another category of programs is continuing education. These non-credit courses may be occupational, academic, or avocational in nature. Some are offered as a categorically-funded community service. Others are designed to upgrade occupational skills and are funded through enrollment driven formulas (see Finance). Each of the colleges also offers instruction in basic academic skills which include Adult Basic Education (K–8 basic literacy skills), Adult High School and GED programs (9–12 academic preparation), Compensatory Education, and English as a Second Lanaguage (ESL).

Because of the unique character of community colleges, student services programs play an especially important role in the life of the colleges. Students receive academic, personal and career counseling services, special assessment and placement assistance, help in transition to work and job development, and a variety of other services which are essential to the success of the instructional programs.

Finally, there is a broad effort in specialized programming, often targeting the economic development of the community. The New and Expanding Industry Program, the Focused Industrial Training Centers, and the Small Business Center Network all provide direct consulting and custom training to business and industry to promote their success. The Human Resources Development and Job Training Partnership Act Programs provide services and training specifically targeted to the unemployed and disadvantaged. A variety of other programs connects the colleges uniquely to the needs and aspirations of their communities.

GOVERNANCE

The State of North Carolina has assigned the 58 public community colleges and the N.C. Center for Applied Textile Technology to the State Board of Community Colleges. The Board has full authority to adopt all policies, regulations and standards it may deem necessary for operation of the System. The North Carolina Community College System Office serves as a resource agency and an administrative arm of the State Board.

The State Board is responsible solely for the Community College System and is not under the domain of any other board or commission. Members of the State Board are selected by the Governor and the General Assembly. Members represent business, industry, education, and government.

The Board consists of 20 members. The Lieutenant Governor and the State Treasurer are ex officio members. The Governor appoints 10 members, four from the state at large and one from each of the six trustee regions. Four are elected by the Senate and four more by the House. Terms are staggered and expire every odd-numbered year. No person may be appointed or elected to more than two consecutive terms of six years.

The Board meets at least ten times per year to evaluate the recommendations of the System Office, to set policy for the System, and to oversee its operation. Members elect a board chair to serve as the Board's leader, spokesperson, and presiding officer. The Chair is responsible for projecting the public image of the Board and providing positive leadership.

The System Office, headed by the System President, provides state-level administration and leadership of the Community College System under the direction of the State Board of Community Colleges.

The State Board has three major functions: (1) equitable distribution of funds and fiscal accountability, (2) establishing and maintaining state priorities, and (3) educational program approval and accountability. Through the exercise of its authority in these areas, the State Board can recommit the System to existing policies or alter the direction of the System through changes in policy.

As part of its administrative function, the System Office provides support services for the various program offerings such as nursing, agriculture, and business. The System President's staff assists staff at the colleges by helping to develop and implement curriculums and other programs and by providing technical assistance in a range of areas. The System Office provides other services for the System that would be difficult for an individual institution to initiate, such as statewide data collection.

At the local level, each of the colleges operates under a board of trustees. Each board is composed of a minimum of twelve citizens from the service area in which the college is located. The president or chairman of the executive board of the student body serves as an ex officio member. Local board members are appointed for staggered four-year terms. Four members each are elected by the local school board and the board of commissioners of the administrative area of the institution. Four members are appointed by the governor.

The board of trustees sets local policy. The local board elects and the State Board approves selection of each college's president. The president operates the college within state policies and policies adopted by the local trustees. Administrative decisions, such as employment of faculty members, may be made by the president. All personnel employed at the colleges are employees of the college and not of the state of North Carolina.

FUNDING

By law, the State Board of Community Colleges is responsible for providing funds to meet the financial needs of the colleges in accordance with the policies and regulations of the Board. The State Board has delegated authority to the local trustees to disburse the funds within these policies and regulations.

Sources of funding include state, federal, and local government as well as tuition. For 1998–99 the tuition rate is $20 per credit hour and $280 maximum tuition charge per semester for in-state students. For out-of-state students, the tuition is $163 per credit hour and $2,282 maximum charge per semester.

State funds may be used by community colleges for current operating expenses, equipment, library books, acquisition of land and capital construction.

Local funds must be used for operating and maintaining facilities or to supplement any state budget item.

The percentages of funding origination for 1998-99 are as follows:

State 75.5%
Local 13.1%
Tuition 8.4%
Federal 2.3%
Other 0.7%

These funds are deposited into the State Treasury. The largest portion is allocated to the colleges based on a formula adopted by the State Board. This formula is stated in Section 2D.0300 of the North Carolina Administrative Code (APA). Other funds are appropriated by the legislature and federal government for special purposes.

The State Board allocates the funds to the local boards of trustees which are responsible for using these funds in accordance with State Board policies and state and federal laws and regulations.

It is the intent of the System to minimize the out-of-pocket expense to students. For that reason, tuition is kept as low as possible. In addition, state and federal aid is provided by grants, loans, and scholarships. Many private companies have established scholarship funds at the local and state level.

The Community College System Office audits the enrollment records of the colleges, and the State Auditor's office audits their financial records.

North Carolina's fiscal year runs from July 1 to June 30. Unless otherwise specified, all funds not expended during that period revert to the general treasury and are available to the Legislature for reappropriation.

THE NORTH CAROLINA COMMUNITY COLLEGES FOUNDATION, INC.

The Need

The System relies primarily on state, local, and federal governmental units and tuition/fees for both operating and capital investment funds. In the early years of the System's history, traditional funding sources were adequate. During the 1970s and 1980s, increased competition for state and local funds, inflation, the need to update programs and equipment, and demographic changes eroded the System's financial base of support.

As the System matured, all 58 community colleges established private foundations (503)(c)(3) for the purpose of raising funds from private sources to support a variety of activities and local projects.

The Community College System also realized a need to attract support from large companies and corporations whose presence in North Carolina is pervasive and not related to any particular college. Thus, the NCCCF was established as an avenue to large donors who depend on the Community College System for many of their employees. It is important to note that the NCCCF is not a competitor with local institutional foundations. Rather it is a resource to be used in increasing local support.

The Foundation Purposes

The North Carolina Community Colleges Foundation, Inc. was chartered on September 11, 1986 as a nonprofit charitable corporation and has a 501(c)(3) designation by the Internal Revenue Service. A board of directors manages the foundation.

The purposes of the foundation are to:

- Support the mission of the Community College System and to foster and promote the growth, progress, and general welfare of the System.
- Support programs, services, and activities of the Community College System which promote the mission of the System.
- Support and promote excellence in administration and instruction throughout the System.
- Foster quality in programs and encourage research to support long-range planning in the System.

- Provide an alternative vehicle for contributions of funds to support programs, services, and activities that are not being funded adequately through traditional resources.
- Broaden the base of the Community College System's support.
- Lend support and prestige to fund-raising efforts of the institutions in the System.
- Communicate to the public the System's mission and responsiveness to local needs.

SERVICE AREA ASSIGNMENTS

Philosophy

Service areas were established in order to control the offering of courses by a community college in specific geographic areas. The assignments do not regulate or establish attendance areas. Citizens may enroll in any course at any college they choose.

Purpose

The purpose of service area assignments is to assign specific geographic areas for all colleges, thereby assigning the authority and responsibility for providing courses in a county other than the one in which the college is located. The assignments also include a coordination procedure, whereby a college may offer courses in another college's service area when there is mutual consent and written agreement (Section 2C.0100, North Carolina Administrative Code).

COLLEGE	SERVICE AREA (See Special Provisions 1–7, p. 16)
Alamance CC	Alamance [3]
Anson CC	Anson, Union Consortium [6]
Asheville-Buncombe TCC	Buncombe, Madison
Beaufort County CC	Beaufort, Hyde, Tyrrell, Washington [7]
Bladen CC	Bladen
Blue Ridge CC	Henderson, Transylvania
Brunswick CC	Brunswick
Caldwell CC & TI	Caldwell, Watauga
Cape Fear CC	New Hanover, Pender
Carteret CC	Carteret
Catawba Valley CC	Alexander, Catawba [5]
Central Carolina CC	Chatham, Harnett, Lee

COLLEGE	SERVICE AREA (See Special Provisions 1–7)
Central Piedmont CC	Mecklenburg
Cleveland CC	Cleveland
Coastal Carolina CC	Onslow
College of The Albemarle	Camden, Chowan, Currituck, Dare, Gates Pasquotank, Perquimans,
Craven CC	Craven
Davidson County CC	Davidson, Davie [4]
Durham TCC	Durham, Orange
Edgecombe CC	Edgecombe
Fayetteville TCC	Cumberland
Forsyth TCC	Forsyth, Stokes
Gaston College	Gaston, Lincoln
Guilford TCC	Guilford
Halifax CC	Halifax, Northampton (Townships of Gaston, Occoneechee, Pleasant Hill, and Seaboard), Warren (Townships of Fishing Creek, Judkins, River, Roanoke)
Haywood CC	Haywood
Isothermal CC	Polk, Rutherford
James Sprunt CC	Duplin
Johnston CC	Johnston
Lenoir CC	Greene, Jones, Lenoir
Martin CC	Bertie (Townships of Indian Woods, Merry Hill), Martin, Washington [1, 7]
Mayland CC	Avery, Mitchell, Yancey
McDowell CC	McDowell

COLLEGE	SERVICE AREA (See Special Provisions 1–7)
Mitchell CC	Iredell [4, 5]
Montgomery CC	Montgomery
Nash CC	Nash
Pamlico CC	Pamlico
Piedmont CC	Caswell, Person [3]
Pitt CC	Pitt
Randolph CC	Randolph
Richmond CC	Richmond, Scotland
Roanoke-Chowan CC	Bertie (Townships of Colerain, Mitchells, Roxobel, Snakebite, Whites, and Woodville), Hertford, Northampton (Townships of Jackson, Kirby, Rich Square, Roanoke, and Wiccacanee) [1]
Robeson CC	Robeson
Rockingham CC	Rockingham [3]
Rowan-Cabarrus CC	Cabarrus, Rowan [2]
Sampson CC	Sampson
Sandhills CC	Hoke, Moore
Southeastern CC	Columbus
Southwestern CC	Jackson, Macon, Swain
Stanly CC	Stanly, Union Consortium [2, 6]
Surry CC	Surry, Yadkin
Tri-County CC	Cherokee, Clay, Graham
Vance-Granville CC	Franklin, Granville, Vance, Warren (Townships of Ford, Hawtree, Nutbush, Sandy Creek, Shocco, Six Pound, Smith Creek, and Warrenton)

COLLEGE	SERVICE AREA (See Special Provisions 1–7)
Wake TCC	Wake
Wayne CC	Wayne
Western Piedmont CC	Burke
Wilkes CC	Alleghany, Ashe, Wilkes
Wilson TCC	Wilson

Special Provisions

1. Bertie County is divided between Roanoke-Chowan CC and Martin CC as stated in the service area assignments. In the case of offering courses within the town or township of Windsor, Martin CC has exclusive authority for offering curriculum and adult basic education courses, and both Martin CC and Roanoke-Chowan CC are authorized to offer other continuing education courses.

2. Cabarrus County is assigned to Rowan-Cabarrus CC, which is authorized to offer all courses.

3. Caswell County is assigned to Piedmont CC which is authorized to offer all courses in Caswell County.

4. Davie County is assigned to Davidson County CC which is authorized to offer all courses in Davie County.

5. Catawba Valley CC is authorized to continue offering the furniture training program at the Iredell Prison Unit. This exception shall be re-examined periodically by the System President with his findings reported to the State Board.

6. Union County is assigned to both Anson CC and Stanly CC. The existing consortium (agreement) between the two institutions shall be used in providing service in Union County.

7. Martin CC is authorized to offer in Washington County all adult basic education, adult high school/GED, fire training and emergency medical training and in-plant training.

STATEWIDE PLAN

On June 19, 1998, the State Board of Community Colleges adopted the North Carolina Community College System 1999-2001 Strategic Plan. In addition to being used in the development of the 1999-2001 biennial budget request, the plan sets the strategic direction for the System; communicates the mission, goals and objectives of the System; and enhances the System's ability to achieve the commitment and support of major stakeholders.

The System has adopted a two-year planning cycle, with continuous review and evaluation during the cycle. A System Planning Council, composed of State Board of Community College members, local college trustees, college presidents, deans and other college representatives and System Office staff, are responsible for the development of goals and objectives. The process involves input from major stakeholders across the state. The plan undergoes extensive review prior to being presented to the State Board for final adoption.

A copy of the 1999-2001 Strategic Plan can be found on the System Office web page at www.ncccs.cc.nc.us.

College-Level Planning

Each community college is responsible for developing an annual institutional effectiveness plan that complies with requirements established by the North Carolina General Assembly, the State Board of Community Colleges, and the Southern Association of Colleges and Schools (SACS). As part of the local planning process, colleges are expected to address goals and objectives in the System 1999-2001 Strategic Plan where appropriate.

Currently, college plans are submitted to the System Office for review in September. Beginning in 1999-2000, colleges will have greater flexibility in the development of their local plan and will not be required to submit the document to the System Office. The System Office will continue to monitor college-level planning as part of the annual educational program audit process.

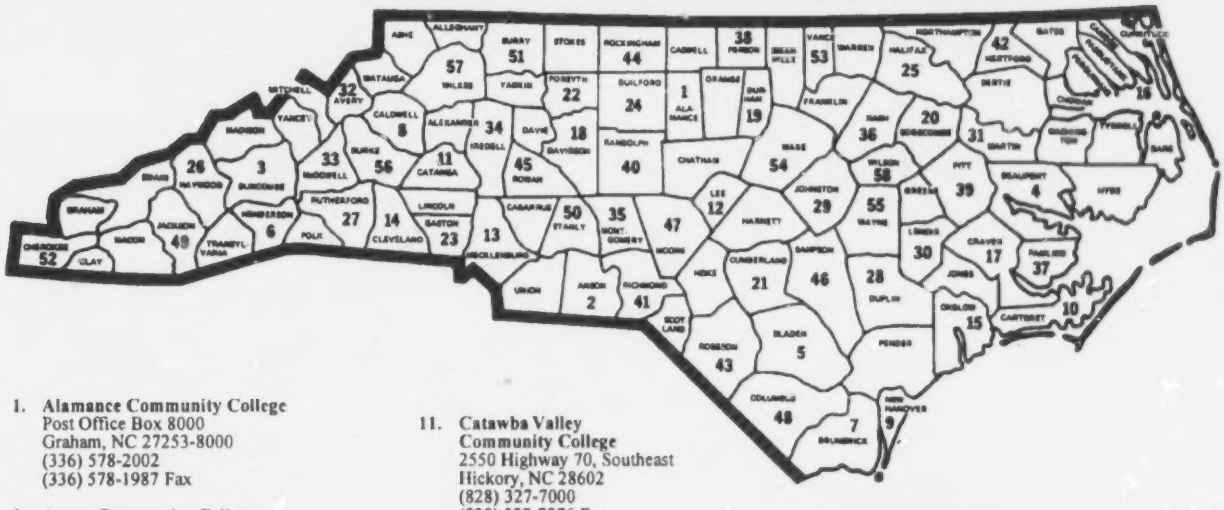
More information on the institutional effectiveness plan guidelines can be found on the System Office web page at www.ncccs.cc.nc.us.

Critical Success Factors

The State Board of Community Colleges has adopted critical success factors to measure the performance of the System. The seven factors were developed by the System Planning Council and include System and, where available, institutional level data. The seven factors currently in use are: Student Success, Resources, Access, Education Continuum, Workforce Development, Community Services, and Program Management/Accountability. Data are being collected on 33 measures of progress toward success as indicated by the factors. An initial report, presenting five years of data, was presented to the State Board of Community Colleges and the General Assembly in April 1990.

The current Critical Success Factors report can be found under Publications, on the System Office web page at www.nccc.cc.nc.us.

The North Carolina Community College System



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   (336) 578-1987 Fax

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6. **Blue Ridge Community College**
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    2550 Highway 70, Southeast
    Hickory, NC 28602
    (828) 327-7000
    (828) 327-7276 Fax

12. **Central Carolina Community College**
    1105 Kelly Drive
    Sanford, NC 27330
    (919) 775-5401
    (919) 718-7378 Fax

13. **Central Piedmont Community College**
    Post Office Box 35009
    Charlotte, NC 28235
    (704) 330-2722
    (704) 330-5045 Fax

14. **Cleveland Community College**
    137 South Post Road
    Shelby, NC 28152
    (704) 484-4000
    (704) 484-4036 Fax

15. **Coastal Carolina Community College**
    444 Western Boulevard
    Jacksonville, NC 28546
    (910) 455-1221
    (910) 455-7027 Fax

16. **College of The Albemarle**
    Post Office Box 2327
    Elizabeth City, NC 27906-2327
    (252) 335-0821
    (252) 335-2011 Fax

17. **Craven Community College**
    800 College Court
    New Bern, NC 28562
    (252) 638-4131
    (252) 638-4232 Fax

18. **Davidson County Community College**
    Post Office Box 1287
    Lexington, NC 27293-1287
    (336) 249-8186
    (336) 249-0088 Fax

19. **Durham Technical Community College**
    1637 Lawson Street
    Durham, NC 27703
    (919) 686-3300
    (919) 686-3601 Fax

20. **Edgecombe Community College**
    2009 West Wilson Street
    Tarboro, NC 27886
    (252) 823-5166
    (252) 823-6817 Fax

21. **Fayetteville Technical Community College**
    Post Office Box 35236
    Fayetteville, NC 28303-0236
    (910) 678-8400
    (910) 484-6600 Fax

22. **Forsyth Technical Community College**
    2100 Silas Creek Parkway
    Winston-Salem, NC 27103-5197
    (336) 723-0371
    (336) 761-2399 Fax

23. **Gaston College**
    201 Highway 321, South
    Dallas, NC 28034-1499
    (704) 922-6200
    (704) 922-6440 Fax

24. **Guilford Technical Community College**
    Post Office Box 309
    Jamestown, NC 27282
    (336) 334-4822
    (336) 454-2510 Fax

25. **Halifax Community College**
    Post Office Drawer 809
    Weldon, NC 27890
    (252) 536-2551
    (252) 536-4144 Fax

26. **Haywood Community College**
    185 Freedlander Drive
    Clyde, NC 28721
    (828) 627-2821
    (828) 627-3606 Fax

27. **Isothermal Community College**
    Post Office Box 804
    Spindale, NC 28160
    (828) 286-3636
    (828) 286-1120 Fax

28. **James Sprunt Community College**
    Post Office Box 398
    Kenansville, NC 28349-0398
    (910) 296-2400
    (910) 296-1636 Fax

29. **Johnston Community College**
    Post Office Box 2350
    Smithfield, NC 27577
    (919) 934-3051
    (919) 934-2823 Fax

North Carolina Community College System
H. Martin Lancaster, President
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Caswell Building, 200 West Jones Street
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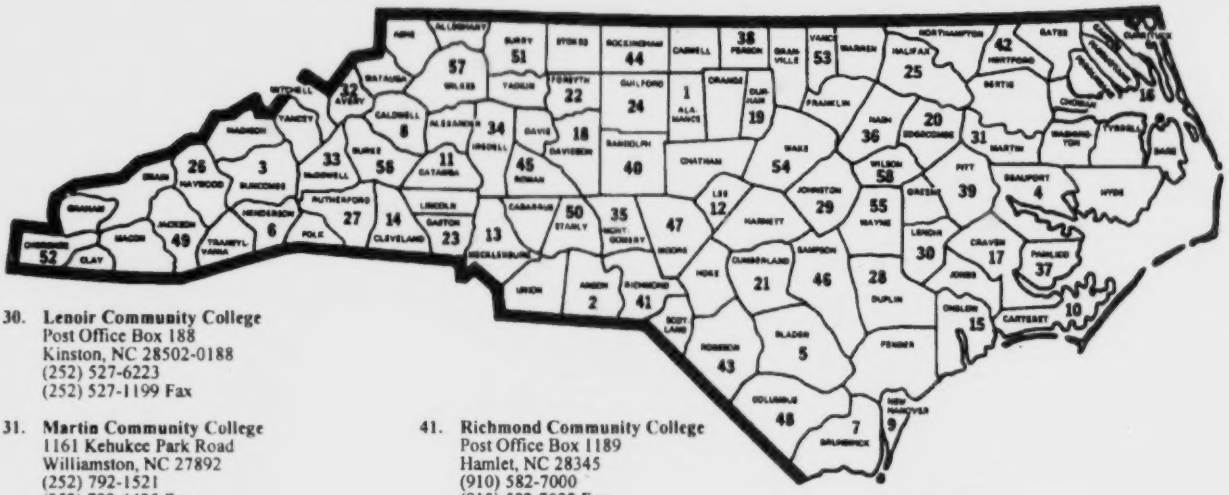
The North Carolina Community College System



30. **Lenoir Community College**
Post Office Box 188
Kinston, NC 28502-0188
(252) 527-6223
(252) 527-1199 Fax

31. **Martin Community College**
1161 Kehukee Park Road
Williamston, NC 27892
(252) 792-1521
(252) 792-4425 Fax

32. **Mayland Community College**
Post Office Box 547
Spruce Pine, NC 28777
(828) 765-7351
(828) 765-0728 Fax

33. **McDowell Technical Community College**
Route 1, Box 170
Marion, NC 28752
(828) 652-6021
(828) 652-1014 Fax

34. **Mitchell Community College**
500 West Broad Street
Statesville, NC 28677
(704) 878-3200
(704) 878-0872 Fax

35. **Montgomery Community College**
Post Office Box 787
Troy, NC 27371
(910) 576-6222
(910) 576-2176 Fax

36. **Nash Community College**
Post Office Box 7488
Rocky Mount, NC 27804-7488
(252) 443-4011
(252) 443-0828 Fax

37. **Pamlico Community College**
Highway 306, South
Grantsboro, NC 28529
(252) 249-1851
(252) 249-2377 Fax

38. **Piedmont Community College**
Post Office Box 1197
Roxboro, NC 27573
(336) 599-1181
(336) 597-3817 Fax

39. **Pitt Community College**
Post Office Drawer 7007
Greenville, NC 27835-7007
(252) 321-4200
(252) 321-4401 Fax

40. **Randolph Community College**
Post Office Box 1009
Asheboro, NC 27204-1009
(336) 633-0200
(336) 629-4695 Fax

41. **Richmond Community College**
Post Office Box 1189
Hamlet, NC 28345
(910) 582-7000
(910) 582-7028 Fax

42. **Roanoke-Chowan Community College**
Route 2, Box 46-A
Ahoskie, NC 27910
(252) 332-5921
(252) 332-2210 Fax

43. **Robeson Community College**
Post Office Box 1420
Lumberton, NC 28359
(910) 738-7101
(910) 618-5685 Fax

44. **Rockingham Community College**
Post Office Box 38
Wentworth, NC 27375-0038
(336) 342-4261
(336) 349-9986 Fax

45. **Rowan-Cabarrus Community College**
Post Office Box 1595
Salisbury, NC 28145-1595
(704) 637-0760
(704) 637-3692 Fax

46. **Sampson Community College**
Post Office Drawer 318
Clinton, NC 28329
(910) 592-8081
(910) 592-8048 Fax

47. **Sandhills Community College**
2200 Airport Road
Pinehurst, NC 28374
(910) 692-6185
(910) 695-1823 Fax

48. **Southeastern Community College**
Post Office Box 151
Whiteville, NC 28472
(910) 642-7141
(910) 642-5658 Fax

49. **Southwestern Community College**
447 College Drive
Sylva, NC 28779
(828) 586-4091
(828) 586-3129 Fax

50. **Stanly Community College**
141 College Drive
Albemarle, NC 28001
(704) 982-0121
(704) 982-0819 Fax

51. **Surry Community College**
Post Office Box 304
Dobson, NC 27017
(336) 386-8121
(336) 386-8951 Fax

52. **Tri-County Community College**
4600 East U.S. Highway 64
Murphy, NC 28906
(828) 837-6810
(828) 837-3266 Fax

53. **Vance-Granville Community College**
Post Office Box 917
Henderson, NC 27536
(252) 492-2061
(252) 430-0460 Fax

54. **Wake Technical Community College**
9101 Fayetteville Road
Raleigh, NC 27603
(919) 662-3400
(919) 779-3360 Fax

55. **Wayne Community College**
Post Office Box 8002
Goldsboro, NC 27533-8002
(919) 735-5151
(919) 736-3204 Fax

56. **Western Piedmont Community College**
1001 Burkemont Avenue
Morganton, NC 28655
(828) 438-6000
(828) 438-6015 Fax

57. **Wilkes Community College**
Post Office Box 120
Wilkesboro, NC 28697
(336) 838-6100
(336) 838-6277 Fax

58. **Wilson Technical Community College**
Post Office Box 4305
Wilson, NC 27893
(252) 291-1195
(252) 243-7148 Fax

North Carolina Center for Applied Textile Technology (in Gaston County)
Post Office Box 1044
Belmont, NC 28012
(704) 825-3737
(704) 825-7303 Fax

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CURRICULUM PROGRAMS

The North Carolina Community College System offerings exceed eighteen hundred curriculum programs under more than two hundred curriculum titles. Programs are offered at the certificate, diploma and the associate of applied science degree levels.

Certificate programs range from 12 to 18 semester hour credits and can usually be completed within one semester for a full-time student. Associate degree level courses within a certificate program may also be applied toward a diploma or an associate of applied science degree.

Diploma programs range from 36 to 48 semester hour credits and can usually be completed within two semesters and one summer term for a full-time student. Associate degree level courses within a diploma program may also be applied toward an associate of applied science degree.

Most curriculum programs lead to an associate of applied science degree. Associate of applied science degree programs range from 64 to 76 semester hour credits. A full-time student can typically complete one of these programs within two years. In addition to technical/major course work, associate of applied science degree programs require a minimum of 15 semester hour credits of general education. General education requirements include course work in communications, humanities/fine arts, social/behavioral sciences and natural sciences/mathematics.

New programs are established as a response to local and regional labor market needs and student demand. Each program is approved by the State Board of Community Colleges following a regular curriculum approval process for applications submitted by individual community colleges. Curriculums are designed and developed by the applying college with input from employers and advisory committee members. Many programs being offered are of regional interest and may be offered by only one or a small number of colleges within the System.

Associate in Arts, Associate in Fine Arts, and Associate in Science

Community colleges offer college transfer programs through the associate in arts, associate in fine arts, and associate in science degrees. The associate in arts, associate in fine arts, and the associate in science programs are part of the Comprehensive Articulation Agreement (CAA). This agreement addresses the transfer of students between institutions in the North Carolina Community College System and the constituent institutions of the University of North Carolina.

Associate in General Education

General education programs are designed for individuals wishing to broaden their education, with emphasis on personal interest, growth and development. The two-year general education program provides students opportunities to study English, literature, fine arts, philosophy, social science, and science and mathematics at the college level. All courses in the program are college-level courses. Many of the courses are equivalent to college transfer courses; however, the program is not principally designed for college transfer. The associate in general education degree is offered by 35 of the colleges.

CC—COMMUNITY COLLEGE TCC—TECH. COM. COLL. TI—TECHNICAL INSTITUTE	GENERAL EDUCATION (G-020)	CONTRACTS WITH SENIOR INSTITUTIONS	COLLEGE TRANSFER
Alamance CC		UNC–Greensboro	✓
Anson CC	✓		✓
Asheville–Buncombe TCC			✓
Beaufort County CC	✓		✓
Bladen CC		UNC–Wilmington	✓
Blue Ridge CC			✓
Brunswick CC			✓
Caldwell CC & TI			✓
Cape Fear CC	✓		✓
Carteret CC		ECU–Greenville	✓
Catawba Valley CC	✓		✓
Central Carolina CC	✓		✓
Central Piedmont CC	✓		✓
Cleveland CC	✓		✓
Coastal Carolina CC	✓		✓
College of The Albemarle	✓		✓
Craven CC	✓		✓
Davidson County CC	✓		✓
Durham TCC	✓		✓

CC—COMMUNITY COLLEGE TCC—TECH. COMM. COLL. TI—TECHNICAL INSTITUTE	GENERAL EDUCATION (G-020)	CONTRACTS WITH SENIOR INSTITUTIONS	COLLEGE TRANSFER
Edgecombe CC			✓
Fayetteville TCC	✓		✓
Forsyth TCC			✓
Gaston College			✓
Guilford TCC	✓		✓
Halifax CC			✓
Haywood CC	✓		✓
Isothermal CC	✓		✓
James Sprunt CC	✓		✓
Johnston CC			✓
Lenoir CC			✓
Martin CC	✓		✓
Mayland CC	✓		✓
McDowell TCC	✓		✓
Mitchell CC			✓
Montgomery CC	✓		✓
Nash CC	✓		✓
Pamlico CC	✓	ECU–Greenville	✓
Piedmont CC	✓		✓
Pitt CC	✓		✓
Randolph CC			✓
Richmond CC			✓
Roanoke-Chowan CC		ECU–Greenville	✓
Robeson CC	✓		✓
Rockingham CC	✓		✓
Rowan–Cabarrus CC			✓
Sampson CC	✓		✓
Sandhills CC	✓		✓
Southeastern CC			✓
Southwestern CC	✓		✓
Stanly CC			✓
Surry CC			✓
Tri-County CC	✓		✓
Vance-Granville CC	✓		✓
Wake TCC	✓		✓
Wayne CC			✓
Western Piedmont CC	✓		✓
Wilkes CC	✓		✓
Wilson TCC	✓		✓

ACCREDITING AGENCIES OF CURRICULUM PROGRAMS

Accreditation Review Committee on Education for Surgical Technology
American Association of Medical Assistants
American Association Radiologic Technology
American Association for Respiratory Care
American Bar Association
American Board of Funeral Service Education
American Dental Association
American Health Information Management Association
American Institute of Banking
American Medical Association
American Occupational Therapy Association
American Physical Therapy Association
American Society of Cytology
American Society of Hospital Pharmacies
Association of Surgical Technologists
Automotive Service Excellence
Board of Nephrology Examiners, Nurses and Technologists
Commission on Accreditation of Allied Health Education Programs
Commission on Opticianry Accreditation
Committee on Veterinary Technician Education and Activities
Federal Aviation Administration
Joint Review Committee on Education in Cardiovascular Technology
Joint Review Committee on Education in Diagnostic Medical Sonography
Joint Review Committee on Education in Radiologic Technology
Joint Review Committee on Educational Programs for the EMT–Paramedic
Joint Review Committee on Educational Programs in Nuclear Medicine Technology
Joint Review Committee for Respiratory Therapy Education
National Accrediting Agency for Clinical Laboratory Sciences
National Automotive Technicians Education Foundation
National League for Nursing
North American Wildlife Technology Association
North Carolina Board of Nursing*
North Carolina Criminal Justice, Department of Criminal Justice Standards Division
North Carolina Office of Emergency Medical Services
North Carolina Real Estate Commission
North Carolina Real Estate Licensing Board
North Carolina State Board of Cosmetic Arts
North Carolina State Board of Embalmers
North Carolina State Board of Mortuary Science*
North Carolina Substance Abuse Certification Board*
Society of American Foresters
Southern Association of Colleges and Schools
Southern Organization of Human Service Educators*
Technology Accreditation Commission/Accreditation Board for Engineering and Technology

**Gives approval not accreditation.*

BASIC SKILLS

One of the primary missions of the North Carolina Community College System is to offer educational opportunities for adults 16 years of age and older who are out of school. The System provides educational opportunities through five major literacy components, consisting of 14,197 classes located at work sites, churches, community centers, schools, libraries, sheltered workshops, prisons and the community college campuses.

Adult Basic Education (ABE)—A program of basic skills for adults, 16 years of age or older and out of school, who function at less than a high school level.

General Educational Development (GED)—A program of instruction designed to prepare adult students to pass the GED tests that lead to a high school diploma equivalency.

Adult High School (AHS)—A program of instruction offered cooperatively with local public school systems to help students earn an adult high school diploma.

English as a Second Language (ESL)—A program of instruction to help adults with limited or no English language proficiency.

Compensatory Education (CED)—A program of instruction for adults with mental retardation designed to provide basic academic and life skills necessary to help attain a level of independence commensurate with ability and potential. The program contributes to a desired objective of individual productivity, employment and self-sufficiency.

The main emphasis of Basic Skills programs is helping all individuals gain the competencies and skills they need to function effectively in society; therefore, even students who have high school diplomas may enroll in Basic Skills. Although students with a high school diploma traditionally have been allowed to enroll in Adult Basic Education (ABE), a policy change in March 1998 now allows them to enroll in Adult High School or General Educational Development (GED) programs. **HSG*** (High School Graduate) is the designation for students with a high school diploma who enroll in AHS or GED programs. Students may be placed in AHS or GED by a placement test or they may enroll on a self-referral basis.

ENROLLMENT

YEAR	ESL	ABE	AHSP	GED	CED	HSG*	TOTAL
1993–94	14,567	63,957	16,753	22,854	7,172	—	125,303
1994–95	15,484	61,219	15,622	21,650	6,970	—	120,945
1995–96•	18,361	59,899	12,103	21,242	6,222	—	127,263
1996-97	25,528	63,389	11,980	26,244	6,297	—	133,438
1997-98	27,007	63,960	13,355	23,964	6,422	1,893	136,601

• Data by program are not included for two colleges and will not add up to the total. The total, however, includes 9,436 students served by these two colleges.

OCCUPATIONAL CONTINUING EDUCATION

Occupational continuing education training is a primary tool for providing skill development opportunities for North Carolina's workforce. Short-term occupational skill training courses are offered at each of the community colleges across the state to train, retrain and upgrade individuals for current or future job skills.

Workforce Training — Occupational skill training courses are designed for the specific purposes of training an individual for new employment opportunities, upgrading skills to meet new and changing job requirements and providing training which is necessary to meet certification, recertification or continuing education requirements.

Customized Training — Courses are offered in all technical or vocational occupations and vary in length according to the complexity of the skill and the need of the employee or employer. Most occupational skill training courses are developed and taught on request from a group or an employer. Courses are designed to be offered at a time and place convenient to the employee and/or employer.

YEAR	ENROLLMENT	FULL-TIME EQUIVALENT STUDENTS
1993-94	280,511	16,139
1994-95	287,794	16,418
1995-96	294,894	16,829
1996-97	306,094	16,998
1997-98	290,870	17,214

COMMUNITY SERVICE

Community service programs are designed to provide courses, seminars and activities that (1) contribute to the community's overall cultural, civic and intellectual growth; and (2) assist adults in the development of new personal or leisure skills or the upgrading of existing ones.

Community Service Courses — Community Service courses consist of single courses, each complete in itself, that focus on an individual's personal or leisure needs.

Cultural and Civic Activities — The cultural and civic, and intellectual growth component of this program meets community needs through lecture and concert series, art shows, the use of college facilities by community groups, providing speakers to community organizations, and providing visiting artist activities for college communities. Visiting artists may be provided an opportunity to work as artists in residence to enhance local arts resources and promote the various visual, performing and literary arts in communities throughout North Carolina.

Each college must address community service programs in the colleges' institutional effectiveness plan which is submitted annually to the System Office.

HUMAN RESOURCES DEVELOPMENT PROGRAM

For 28 years, the Human Resources Development Program (HRD) has offered pre-employment training, counseling and assistance in placement in jobs or further training for unemployed and underemployed adults in North Carolina.

HRD training focuses on the development of basic workplace skills which are key to employment readiness. These skills include:

- Job readiness skills
- Interpersonal skills and group effectiveness
- Motivation and goal-setting skills
- Listening and oral communication skills
- Problem-solving skills
- Assessment of career and employment goals

Following the completion of HRD training, graduates of the program are helped in their search for a job or enrollment in additional training. All program graduates continue to receive career and educational counseling and further placement help as needed for twelve months after graduation.

Performance indicators for the program are positive:

- Since 1975, 165,033 students have enrolled in the program and enrollments in 1997–98 equaled 18,771.
- More than 45,000 program graduates have gained employment during the past 23 years, with 5,148 job placements during this past year.
- From 1975 to 1997, 35,448 HRD graduates enrolled in curriculum or occupational extension courses after completing the program and in 1997–98, 3,093 graduates enrolled in these training courses.
- In addition, 10,957 graduates also enrolled in ABE, AHS, or GED training between 1975 and 1997, with 1,805 graduates enrolling in these courses in 1997.
- Between 1975 and 1997, HRD staff provided counseling and placement assistance to 116,000 graduates receiving follow-up services—9,569 of these in 1997–98.
- In the past 23 years, program graduates have increased their income by $201 million and had a reduction in public assistance payments of $27 million.
- For 23 years, the program has consistently provided a return of more than 270 percent on state investments in the program through the economic improvement of program graduates.

EDUCATIONAL NETWORK (NC–EDNET)

The System's EDucational NETwork (NC–EDNET) is an audio, video, and data telecommunications network, based on terrestial and satellite technology that provides some form of distance education capability to each of the 58 colleges. More importantly, NC–EDNET is a network of distance education professionals who understand that technology must be utilized to improve the teaching-learning process and increases college access to students. It unites the community colleges into a partnership for the production, reception, and coordination of educational services delivered through telecommunications technology. The telecommunications unit acts as staff to NC–EDNET.

The unit provides the following services to the North Carolina Community College System:

Leadership and staff support for statewide special projects—Leadership and staff support is provided for statewide projects, such as the recent project to gain FCC licenses for ITFS or wireless cable systems for community colleges. At this writing, licenses are being granted. Realistic estimates project the number of colleges that will receive licenses to be twenty-five. Wireless cable systems will enable these colleges to transmit courses and other services into the homes of people in their service areas.

Leadership and staff support for systemwide initiatives—State agencies such as the Highway Patrol and National Guard can arrange their distance training events on a "one-stop-basis" through the unit.

The centralized or "wholesale" purchase of programming and services—Under a consortium license arrangement with the Public Broadcasting System's Adult Learning Services and in partnership with the individual colleges and UNC Television, 13,000 community college students are currently taking one or more college-credit telecourses. This results in a savings of 50-65% compared to what the cost would be if each community college purchased its license individually.

Assistance in developing two-way video networks for distance learning—Although the educational community will still be using satellite technology and public broadcasting well into the next century, the next level in distance education is two-way interactive video based on fiber optic technology. As of January 1998, 22 community colleges and the System Office were connected to the North Carolina Information Highway (NCIH), with several additional colleges expected to be connected by the end of this year.

The NCIH provides two-way, full motion video and high speed data service among the community colleges and the approximately 116 additional sites. Those additional sites include universities, public schools, hospitals, prisons, and state and local agencies. The state is migrating the network to a lower bandwidth that will be less costly, thereby encouraging more sites to provide connectivity.

The production of programming—A limited number of satellite teleconferences is produced for the purpose of upgrading the skills of faculty, staff, and administrators. The production work is done either by the staff and students of individual community colleges or the Agency for Public Telecommunications. The events are distributed via satellite to all 58 community colleges.

Distance Education Systems

Distance education systems enable community colleges to:

- Share courses among themselves.
- Increase college access to students.
- Participate in interactive video teleconferences, thereby reducing travel expenses.
- Share expertise in order to improve productivity.
- Cooperate in the use of facilities and equipment.
- Realize savings through the bulk or wholesale purchase of licenses for programs and services.
- Offer courses via computer that are not time-bound or place-bound.

NEW AND EXPANDING INDUSTRIES TRAINING

Attracting and training a skilled and motivated workforce—it's the number one concern most companies face when starting or expanding a business site. No one has more experience helping companies with these issues than the North Carolina Community College System. North Carolina pioneered free, customized job training for new and expanding businesses in 1958, and continues to be one of the nation's most recognized state customized job training services. In 1998, *Expansion Management Magazine* ranked North Carolina as having the best worker training program in the nation based on a survey of site selection consultants.

With decades of experience, the community colleges have provided free customized training to literally thousands of new and expanding companies, meeting the widest possible variety of training needs. Services are made available to companies that create 12 or more new production-related jobs in any one community in North Carolina during a one-year period over and above their previous three-year maximum employment level. The extent of services provided is based on the number of new jobs created, their skill levels, and the level of total capital investment.

Companies that are eligible for new and expanding industry programs include manufacturing and technology-based companies, national data processing operations, and customer service centers. Training services provided to these companies include instructors and training program development, video and other customized media programs, instructor travel costs and other training-related expenditures such as temporary training facilities, equipment, materials, and supplies.

During the 1997-98 program year, the North Carolina Community Colleges provided free customized training to 201 new and expanding companies in the state and trained 22,985 North Carolinians with the skills necessary for successful new employment.

NEW & EXPANDING INDUSTRY TRAINING

YEAR	# OF PROJECTS	TOTAL EXPENDITURES	# OF TRAINEES	AVG. COST PER TRAINEE
1993-94	183	$6,977,743.06	19,888	$350.85
1994-95	192	$7,028,590.45	18,805	$373.77
1995-96	183	$8,554,528.80	27,505	$311.02
1996-97	184	$9,656,521.00	25,076	$385.09
1997-98	201	$8,086,955.47	22,985	$351.84

FOCUSED INDUSTRIAL TRAINING

As the state's traditional industries update their operations to take advantage of rapidly evolving technology, many of them turn to the North Carolina Community College System for help in training their workers in the skills the new technologies demand. Since 1981 more than 122,000 workers, in more than 11,000 companies, have participated in the Focused Industrial Training (FIT) Program.

FIT furnishes dedicated resources to the colleges to assess and address training needs in manufacturing industries. To the extent that it uses grant funds not subject to the enrollment constraints typical of regular FTE-generated funds, FIT enlarges the colleges' response capacity to offer customized, small enrollment classes in skills critical to a particular company.

This year, 36 colleges have been awarded an annual grant averaging $82,363. FIT grants ranging from $5,000 to $17,500 are also distributed to colleges that do not have a designated FIT Center, and the System Office maintains a "balance-of-state" fund that can be used for unmet training needs when a college has used all funds that have been allocated for FIT training. These programs, primarily directed toward veteran workers in manufacturing industries who need to renew their skills and technical knowledge, are planned jointly by the sponsoring college and the participating industry to assure training is focused on the reality of the identified need for training.

Each FIT center is operated by a director who works directly with industry personnel to assess training needs and develop training programs tailored to those needs. The director conducts and analyzes surveys within companies, develops and administers pre- and post-training tests to evaluate skills, determine skill and knowledge content of jobs, organize that content into a learning sequence, and then jointly plan training that cannot be addressed through other existing occupational programs.

Through Focused Industrial Training, emphasis is placed on training employees involved in metalworking, industrial maintenance, production technologies and other manufacturing operations critical to a company's operations.

YEAR	# OF FIT CENTERS	# OF COMPANIES	TOTAL # OF TRAINEES	TOTAL # OF SKILLS CLASSES
1993-94	31	985	10,525	938
1994-95	36	752	9,453	932
1995-96	36	750	9,898	1,012
1996-97	36	711	8,943	965
1997-98	36	576	8,939	887

SMALL BUSINESS CENTERS

The North Carolina Community College Small Business Center Network (SBCN) consists of a small business center at each of the state's 58 community colleges. These centers provide a wide variety of seminars and workshops, one-on-one counseling, a library of resources, and referrals to other sources of help to owners and operators of small businesses.

The mission of each SBC is to help the many small businesses within its service area survive, prosper, and contribute to the economic well-being of the community and the state. This service, supported exclusively with state funds, began with eight centers in 1984. Since then, it has grown gradually; the last five colleges joined the network in 1994. Today, each center receives an annual grant of approximately $62,000.

Educational Opportunities—Seminars/workshops and courses on the how-to of business operations including business planning, management, finance, computers/software, communications, taxes, behavioral needs, and specialty (technical and targeted market) needs. The SBCN also offers the Export Outreach Program, which is designed to walk North Carolina companies through the export process, step-by-step, with real life examples and current detailed information. Plus, OSHA Regulations training; IRS Small Business Tax Workshops; and Government Purchasing and Contracts.

One-on-One Assistance—Consultations and referrals, including business planning; focus groups and roundtable discussion groups; and community-based networking and linkages.

Resource and Information Center—Printed and audiovisual materials; computer and software accessibility; computer network linkages–local, state, national and international; and teleconference capability.

SMALL BUSINESS ASSISTANCE

YEAR	# OF CENTERS	SEMINARS/WORKSHOPS	PARTICIPANTS
1993-94	53	2,281	38,582
1994-95	58	2,512	48,508
1995-96	58	2,316	42,905
1996-97	58	2,314	41,408
1997-98	58	2,656	47,696

YEAR	COUNSELING	REFERRALS	TOTAL ALL CLIENTS
1993-94	10,671	3,479	52,732
1994-95	15,863	4,647	69,018
1995-96	13,967	5,324	62,196
1996-97	10,679	5,353	57,440
1997-98	12,081	6,815	66,592

IN-PLANT TRAINING PROGRAM

The In-Plant Training Program enables the colleges to assist manufacturing, service, and/or governmental organizations with inservice training of their employees. This occupational extension training includes involvement in five areas: industry, business, health, government and agriculture. Training occurs in the facilities or at the site in which an organization normally operates and at the employee's assigned work station. This method of delivering skills training works very well for companies where it is not feasible to duplicate the training environment in an institutional setting.

Production industries continue to benefit most from in-plant training. On-the-job training continues to be utilized in all sectors for training of new hires and in the retraining of veteran workers. In 1993 the rules and procedures governing in-plant training were substantially changed.

YEAR	# OF ORGANIZATIONS SERVED	# OF TRAINEES
1993-94	27	920
1994-95	30	1,495
1995-96	37	1,780
1996-97	37	1,924
1997-98	46	1,967

JOB TRAINING PARTNERSHIP ACT

The Job Training Partnership Act is a federal law enacted in 1982 and amended in 1993. The purpose of the Act is to establish programs to prepare youth and adults facing serious barriers to employment for participation in the labor force. The job training and support services provided increase the chances of the eligible individuals obtaining employment and earning higher wages. Individuals who are considered economically disadvantaged, who are 16 or older, and who have certain barriers to employment are usually eligible to participate in a JTPA program. Education and training services include basic skills training, pre-employment skills training, occupational skills training and employment exploration. These services help to decrease welfare dependency, thereby improving the quality of the workforce and enhancing the productivity and competitiveness.

The System Office receives a portion of the fund provided under the "State Education Coordination and Grants" section (Sec.123) (commonly referred to as 8 percent set aside funds) of the Act. These funds are used to promote coordination of workforce development programs between the System Office and other state agencies involved in employment and training activities. Assistance is provided to community colleges in planning and implementing programs supported by JTPA. In addition, the System Office receives program funds which are granted to selected colleges for implementation of appropriate workforce development programs or models.

During 1998–99, the System Office has at its disposal $94,964 to support the state-level coordination activities and $559,398 to support local training/educational programs in the colleges.

Coordination Activities

The System Office staff assists in the coordination of employment and training programs on the local level by providing technical assistance to the community colleges as they work with the local JTPA service delivery areas (SDA) and workforce development boards (WDB) which are the local entities for the implementation of JTPA programs. On-site visits are conducted by the JTPA staff, and regional and statewide workshops are held periodically to assist in the dissemination of information.

In an attempt to assure that coordination between the community colleges and other agencies involved in workforce development takes place as mandated by the Governor's Commission on Workforce Preparedness, the System Office via a request for proposal (RFP) process has historically required that the appropriate local SDA and its WDB review and concur with proposed programs prior to submission of proposals to the System Office.

Coordination on the state level consists mainly of staff members serving on numerous and various committees and bodies concerned with workforce development. These committees include the Interagency Coordinating Council, Performance Evaluation Committee, Welfare Reform Task Force, the Department of Human Services' Welfare Reform Advisory Committee, the Interagency Transportation Review Committee, One-Stop Steering Committee, and others.

Grants Program Activities

In 1998–99 the System Office issued a request for proposals to the colleges in the System soliciting proposals to operate JTPA programs utilizing the Education Coordination and Grants Fund Program. Thirty-five proposals were received, evaluated, and ranked. The State Board of Community Colleges has approved 23 separate projects in 23 colleges utilizing the $559,398 available. These projects will serve approximately 754 participants.

In addition to providing the necessary technical assistance to the colleges in the operation of the funded programs, the System Office conducts on-going program monitoring. This monitoring is aimed at assuring that individuals enrolled in the programs are eligible to receive services and that proper records and documentation of activities are retained by the college.

CARL D. PERKINS VOCATIONAL AND APPLIED TECHNOLOGY EDUCATION ACT OF 1990

The purpose of the Carl D. Perkins Vocational and Applied Technology Education Act is to make the United States more competitive in the world economy by developing more fully the academic and occupational skill of all segments of the population. This purpose will principally be achieved through concentrating resources on improving educational programs leading to academic, occupational, training, and retraining skill competencies needed to work in a technologically advanced society.

The Act provides federal resources to support programs for Single Parents/Displaced Homemakers, Gender Equity, Criminal Offenders, Tech Prep, and improvement of vocational programs in the colleges. The North Carolina Community College System receives one-third of the state's federal allotment, or approximately $10,000,000.

Key elements in the Act:

- Requires that 75% of the available funds be allocated to local community colleges by a formula which requires the funds be distributed based upon the number of Pell Grant recipients in a local community college as a percentage of such recipients in the System; it also requires that no grant under this part be provided to any institution which would receive less than $50,000 under this formula distribution.

- Places major emphasis on the interpretation and mutual reinforcement of academic and vocational competencies with a special emphasis on technologies; integration of academic and applied learning; professional development; and a greater accountability in program evaluation.

- Maintains a strong emphasis on service to special population groups (persons with disabilities, educationally and economically disadvantaged persons, individuals of limited English proficiency, individuals in programs designed to eliminate gender bias, single parents and displaced homemakers, and individuals in correctional institutions).

- Provides greater accountability by requiring the measurement of student achievement against a set of performance standards.

- Maintains separate funding for Tech Prep.

CORRECTIONAL EDUCATION

Correctional education includes classes offered by the North Carolina Community College System (NCCCS) to inmates in Department of Correction (DOC) prisons, federal prisons and local jails.

In 1997–98, 45 community colleges offered instruction to students in a prison setting.

CORRECTIONAL EDUCATION ENROLLMENT

	1996-97	1997-98
Extension (Continuing Education):		
Headcount (Duplicated)	35,370	40,282
Hours	2,048,132	2,181,965
FTE	2,909	3,012
Curriculum:		
Headcount (Duplicated)	27,521	29,133
Hours	1,645,454	1,769,005
FTE	2,337	2,434

Community College Education in North Carolina's Correctional Facilities

In September 1994, the State Board adopted "A Plan for Appropriate Community College Education in North Carolina's Correctional Facilities" (now called the Correctional Education Plan or CEP). The plan addressed the specific legislative concerns of high inmate mobility and low student completion rates.

The cornerstone of the CEP is the matrix classification system, a joint North Carolina Community College System (NCCCS)/Department of Correction (DOC) initiative designed to increase student completion rates by ensuring that course and program lengths are appropriate for the inmate population at any given prison unit.

Under the matrix system, the Department of Correction assigns each unit to one of five matrix categories which define educational programming options at the units. Local college and prison officials use a prison's matrix category to guide course planning. The State Board of Community Colleges and DOC officials use the matrix categories as the first criterion when considering course approvals for a correctional facility.

Correctional education is defined as follows:

Correctional education provided through the CCS (Community College System) shall be for the purpose of providing appropriate basic skills, occupational continuing education, and vocational, technical and post-secondary academic education that enables inmates to enhance and maintain their personal growth and development in order that they function effectively in prison and upon returning to the community. All courses and programs provided through the CCS shall be appropriate to these purposes and shall not be designed for population control, therapy, recreation, production processes of the enterprise operations of the correctional facility, or other purposes which may be legitimate objectives of DOC program efforts.

PROPRIETARY SCHOOLS LICENSURE

Proprietary schools are for-profit businesses which provide education and training. They may be privately owned, a partnership or a corporation. Under Article 8 of the North Carolina General Statutes 115D, the State Board of Community Colleges is charged with the responsibility of licensing certain proprietary business, trade and correspondence schools in North Carolina. This responsibility was transferred from the State Board of Education by action of the General Assembly in 1987.

The State Board of Community Colleges, along with six other state boards or agencies, is charged with regulating the proprietary school industry in North Carolina. Others include:

- Division of Motor Vehicles—Truck Driving Schools
- Division of Facility Services—Nurse Aide I Programs
- N.C. Board of Barber Examiners—Barber Schools
- N.C. Board of Cosmetic Art Examiners—Beauty Schools
- N.C. Board of Nursing—Nurse Aide II and Nursing Programs
- UNC Board of Governors—Degree–Granting Programs

The initial licensing process consists of four phases and may take from four to six months because of the investigations and reviews required. To be licensed, proprietary schools must pay an initial licensing fee of $750, a renewal fee of $500 each year thereafter and meet the general requirements for licensing including standards for program and course offerings, facilities, financial stability, personnel, and operating practices.

CURRENT STATUS OF LICENSED SCHOOLS

Licenses	35	
Business Schools	17	(2 with degree-granting authority from UNC Board of Governors)
Correspondence Schools	1	
Trade Schools	12	
Technical Schools	5	

In addition to complying with licensure requirements, schools may obtain accreditation by national, professional and specialized accrediting bodies. Accreditation is a voluntary system of non-governmental self-regulation. Through the process of accreditation, institutions and the programs they offer are evaluated and recognized by the U.S. Secretary of Education as reliable authorities concerning the quality of postsecondary education or training offered by educational institutions or programs they accredit.

FIRE AND RESCUE TRAINING SERVICES

The North Carolina Community College System provides training to more than 118,000 students who serve as both paid and volunteer fire fighters and members of rescue squads in the state. Training is provided in nearly 300 different subject areas. This training serves to improve the fire fighters' skills and education in areas such as basic firefighting and rescue to advanced management training. Service certification is provided in the areas of basic skills, public education, driver–operator, hazardous materials, arson investigation, rescue, and instructional techniques. Several programs are now offered in specialty areas such as advanced rescue techniques, incident command, leadership and management training.

Training is delivered in local fire departments and community colleges. Classes are conducted during the day, evenings and on weekends to meet varying student needs. More than twenty-five regional training seminars are offered by various community colleges where classes are provided during a weekend for the accessibility of volunteer fire and rescue personnel.

All training is provided without fees to members of local fire departments.

YEAR	STUDENTS	FTE
1993-94	107,109	1,781
1994-95	98,698	1,727
1995-96	101,848	1,752
1996-97	108,716	1,869
1997-98	118,231	1,973

THE NORTH CAROLINA CENTER FOR APPLIED TEXTILE TECHNOLOGY

The North Carolina Center for Applied Textile Technology (NCCATT) was established in 1943 as the first post-secondary technical institution in the state. In 1991, NCCATT became the 59th institution in the North Carolina Community College System.

The Center specializes in curriculum and extension instruction designed for the textile industry and is the only school of its kind in North Carolina. Located in Belmont, the NCCATT campus sits in the middle of the largest concentration of textile manufacturing plants in the world. Unlike its community college counterparts, the Center's service area is not restricted to a surrounding county. The Center serves the entire state. Curriculum and continuing education students come from all over North Carolina, from other states and even foreign countries.

The Center provides opportunities for North Carolina citizens and others to enroll in educational training programs either for occupational preparation or skills upgrading specific to the textile and related industries. Seminars and short courses are also taken off campus to manufacturing sites or other community colleges. The Center provides these opportunities through cooperative arrangements with other institutions and agencies in the state through curriculum programs, training, continuing education, technical assistance and business support.

The Center's role in educating North Carolina's major industry is dynamic and ever-changing. Although 85 percent of the Center's instruction is in continuing education, the Center has created innovative ways to provide a valuable curriculum for students pursuing degrees or diplomas. The Center recently launched an ambitious textile tech-prep program in Gaston County and Vance County designed to prepare high school graduates for direct entrance to the industry or to prepare them for the associate in applied science degree in textile technology. This year's program attracted 200 high school sophomores, juniors and seniors, who have received extensive hands-on training in the Center's yarn manufacturing and fabric formation laboratories. A portion of these tech-prep students also participated in an electrical tech-prep program taught on campus and at live site locations.

CURRICULUM

Textile Technology—A one-year series of courses leading to a diploma. This program is designed to train entry-level technicians.

Textile Management—A two-year program for individuals seeking first-line supervisory responsibilities. Courses lead to an associate in applied science degree.

ENROLLMENT

YEAR	CURRICULUM	CONTINUING EDUCATION	TOTALS
1993-94	355	3,152	3,546
1994-95	213	2,669	2,882
1995-96	135	1,971	2,106
1996-97	414	2,613	3,027
1997-98	425	2,234	2,659

Enrollment in the Center's continuing education program continues to grow. Developing and improving the program is a priority at NCCATT, as continuing education becomes vital in serving the community's educational and training demands.

FACULTY/STAFF

Faculty Members:	13	Administrative Staff and Support:	15

FINANCE/FACILITIES/EQUIPMENT **PAGE**

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OVERVIEW OF COMMUNITY COLLEGE BUDGET PROCESS

Community colleges are funded by the General Assembly based on the average number of full-time equivalent students (FTE) for the year which is converted to dollars by formula. The essential elements of this process are outlined below:

- One student who takes 16 hours of class work for one semester (or 16 weeks) generates 256 hours. If this same student attends classes for one year, the student would generate 688 hours which is equivalent to one annual FTE.

  One fall or spring semester FTE = 16 hours x 16 weeks = 256 hours

  One summer term FTE = 16 hours x 11 weeks = 176 hours

  In order for a college to generate budget, approximately 19 FTEs must be generated before an instructional unit can be allocated. Each year the dollar amount for curriculum (credit) and extension (no-credit) changes depending on funds available.

- The actual dollar amount paid to each college by the state for each FTE earned is determined by the amount of money appropriated by the General Assembly for this purpose. Therefore, it varies from year to year. It is also different for FTEs earned by students in curriculum (degree or certificate) programs and continuing education or extension programs. (If the Legislature fails to increase funding as enrollments increase, the institutions do not receive funds for the full number of FTE credits earned.)

- FTE funds are to be used for current operating expenses such as instructional salaries, supplies and travel, administration, clerical and fiscal support, counselors, librarians, financial aid, placement and other personnel performing services for students. An average of 90–92 percent of these funds is used for salaries.

- The majority of funds (90%) is allocated to the colleges based on applicable FTE formulas. Current operating funds are allotted based on FTE generated in the curriculum programs for the preceding academic year (fall, spring). Continuing Education funds are based on FTE earned in the previous spring semester, summer term, and fall semester. Continuing Education programs include Occupational Extension and Basic Skills Education. Funds for Community Service Programs are allotted as a block grant and can only be used for community service programs. Community Service Programs do not generate budget FTE.

- Funds allotted for educational equipment and library books are based on a weighted FTE formula. The previous calendar year's actual FTE (spring, summer, and fall) are used in determining the fund distribution.

- Funds set aside for the Human Resources Development Program are allotted by distributing one-third of the available funds for program maintenance, one-third for FTE earned, and one-third for performance earned back.

- Other State-Aid funds are distributed based on either project proposal or some modified FTE formulas.

- FTE funds may *NOT* be used for utilities (including telephone) or plant maintenance. These costs must be paid from local sources.

- Recreational courses must be offered as self-supporting unless they are required as part of a particular curriculum.

SOURCE OF FUNDS, YEAR ENDED JUNE 30, 1998

A. Current Operations & Capital Outlay	
• Appropriations	$534,873,175.00
• Receipts	
College Receipts	$67,958,068.36
Center for Applied Textile Technology	216,167.93
Adult Education Act	9,861,453.96
Technology Education Project	37,637.40
Science Education Partnership	19,002.10
Employees on Loan	3,994.68
Vocational Education Act	10,641,752.57
Child Care Development	110,903.07
Early Childhood	92,941.84
Transfer—Indirect Cost	135,135.00
Transfer—HRD/Dept. of Human Resources	39.75
Transfer—Commerce	15,449.54
Worker Training Trust Fund	1,854,160.68
Job Training Partnership Act	719,394.43
Transfer—Prior Year	11,011,562.00
Motorcycle Training	231,600.50
Registration Fees	80,532.47
Sale of Surplus Property	3,000.00
School-to-Work	48,950.82
Refunds	1,774,598.34
Other Revenues	178,751.93
Transfer—Proprietary Schools	18,629.64
Total State Level Direct Receipts	$105,013,727.01
Total Current Operations & Capital Outlay	$639,886,902.01
B. Capital Improvements	
• Balance July 1, 1997	$107,520,938.06
• Appropriations 1997/98	800,000.00
Total Capital Improvements	$108,320,938.06
Total Appropriations and Receipts	$748,207,840.07

DISPOSITION OF FUNDS, YEAR ENDED JUNE 30, 1998

A. Payments to Colleges	
Regular Programs	$560,676,694.45
Equipment and Books	39,483,296.99
Vocational Education—Special Projects	817,901.66
Adult Literacy Education—Special Projects	1,327,799.31
JTPA Programs	500,764.98
State Board Reserve Projects	889,375.60
Special Allotments	1,183,906.48
Capital Improvement	55,673,732.97
Total Payments to Colleges	$660,553,472.44
B. State Level Expenditures	
Direct Costs	
General Administration	$812,550.29
Planning and Research	3,291,548.62
Business and Finance	1,632,222.19
System Affairs	557,654.36
Academic & Student Services	4,555,962.83
Unallotted Expenses	3,631,506.14
Center for Applied Textile Technology	1,440,254.91
Equipment—New Industry	290,860.99
Books—Freight	4,941.07
Total State Level Direct Costs	$16,217,501.40
Indirect Costs	
Administration	38,000.00
Planning and Research	74,530.00
Finance and Administration	22,605.00
Total State Level Indirect Costs	$135,135.00
Total State Level Expenditures	$16,352,636.40
C. Unexpended Balances	
State—Current Operating & Capital Outlay	$6,765,266.14
Capital Improvement	52,647,205.09
Carry Forward to 1998-99	11,889,260.00
Total Unexpended Balances	$71,301,731.23
Total Expenditures and Balances	$748,207,840.07

DESCRIPTION OF STATE LEVEL EXPENDITURES (Year ended June 30, 1998)

- ***General Administration***—The funds expended in this area include the President's Office and Legal Affairs.

- ***Planning and Research***—The funds expended in this area include Planning and Research Administration, Telecommunications, Planning and Research, Information Services, and Program Audits.

- ***Business and Finance***—The funds expended in this area include Business and Finance Administration, Budgeting and Accounting, JTPA–Fiscal Administration, Administrative and Facility Services, and Personnel.

- ***System Affairs***—The funds expended in this area include System Affairs Administration, Governmental Affairs, and Public Affairs.

- ***Academic and Student Services***—The funds expended in this area include Academic and Student Services Administration, Programs Administration, Tech Prep, Professional Development, JTPA–Administration, Vocational Education, School-to-Work, Small Business, Adult Basic Education, Special Populations Training, Student Development, Library Resources, HRD, Grants and Assessment, Economic Development, Equity Issues, Literacy Resource Center, Continuing Education, and Curriculum Education.

- ***Unallotted Expenses***—The funds expended represent payments at the state level for the benefit of the colleges and include: Workers' Compensation, Adult Basic Education–Special Allotment, Liability Insurance, Diploma Nursing, GED Scoring, Networking, Systemwide Projects, Trustee Education, Science Education Partnership Administration, NC Live, and Unemployment Compensation.

- ***Equipment***—The funds expended represent payments at the state level for New Industry Equipment.

- ***Books***—The funds expended represent payments at the state level for freight on books sent to the colleges.

- ***Indirect Costs***—Indirect costs are computed on direct current operating expenses allowable under the various federal grants. The funds received for indirect cost are reverted to the State.

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
STATEMENT OF STATE-WIDE COST BY PURPOSE—REGULAR PROGRAMS
YEAR ENDED JUNE 30, 1998

PURPOSE	DESCRIPTION	BUDGET	EXPENDITURES	BALANCE	PERCENT EXPENDED
10	**General Administration**				
	110 General Administration	$34,698,693.00	$34,577,463.11	$121,229.89	99.65%
	Total General Administration	$34,698,693.00	$34,577,463.11	$121,229.89	99.65%
20	**Curriculum Instruction**				
	210 Certificate Programs	$21,911,484.00	$21,797,914.17	$113,569.83	99.48%
	220 Associate Degree Programs	195,731,071.00	195,101,103.32	629,967.68	99.68%
	230 Diploma Programs	33,163,227.00	32,905,573.57	257,653.43	99.22%
	240 Transitional Programs	15,663,322.00	15,537,971.12	125,350.88	99.20%
	270 Tech/Prep	651,383.00	594,444.71	56,938.29	91.26%
	280 Curriculum Supervision	27,709,406.00	27,649,651.04	59,754.96	99.78%
	Total Curriculum Instruction	$294,829,893.00	$293,586,657.93	$1,243,235.07	99.58%
30	**Non-Curriculum Instruction**				
	310 Occupational Extension	$26,651,932.00	$26,092,530.74	$559,401.26	97.90%
	311 Occupational Extension-Suppo	6,938,863.00	6,903,488.12	35,374.88	99.49%
	321 Adult Basic Education	22,907,803.00	22,447,924.81	459,878.19	97.99%
	322 Adult High School & GED	9,460,509.00	9,311,386.68	149,122.32	98.42%
	323 Compensatory Education	5,057,487.00	4,886,637.57	170,849.43	96.62%
	331 Community Service	1,821,384.00	1,800,349.55	21,034.45	98.85%
	340 Non-Curriculum Super.	21,445,756.00	21,149,826.07	295,929.93	98.62%
	350 Human Resource Devel.	6,014,934.00	5,913,274.61	101,659.39	98.31%
	360 New Industry Training	7,401,881.00	6,216,872.30	1,185,008.70	83.99%
	361 New Industry Trng.-SB 286	2,104,690.00	1,860,489.17	244,200.83	88.40%
	370 Small Business Training	3,460,150.00	3,396,292.35	63,857.65	98.15%
	390 CED Special Project	1,042,880.00	1,013,604.21	29,275.79	97.19%
	Total Non-Curriculum Instruction	$114,308,269.00	$110,992,676.18	$3,315,592.82	97.10%
40	**Learning Resources**				
	410 Library	$17,277,002.00	$17,199,110.12	$77,891.88	99.55%
	420 Individual Instr. Ctr.	2,241,307.00	2,212,323.65	28,983.35	98.71%
	Total Learning Resources	$19,518,309.00	$19,411,433.77	$106,875.23	99.45%
50	**Student Services**				
	510 Student Services	$44,558,252.00	$44,386,115.19	$172,136.81	99.61%
	520 Single Parent/Displaced Hmks.	1,928,016.00	1,875,184.67	52,831.33	97.26%
	530 Child Care-State	1,948,370.00	1,892,500.88	55,869.12	97.13%
	Total Student Services	$48,434,638.00	$48,153,800.74	$280,837.26	99.42%
60	**Plant Operation & Maintenance**				
	610 Operation	$409,492.00	$409,491.20	$0.80	100.00%
	620 Plant Maintenance	108,014.00	108,012.78	1.22	100.00%
	Total Plant Oper. & Maint.	$517,506.00	$517,503.98	$2.02	100.00%
70	**General Institution**				
	710 General Institution	$52,815,704.00	52,425,782.26	389,921.74	99.26%
	730 Staff Development	1,029,368.00	1,013,480.95	15,887.05	98.46%
	Total General Institution	$53,845,072.00	$53,439,263.21	$405,808.79	99.25%
TOTAL CURRENT EXPENSE		$566,152,380.00	$560,678,798.92	$5,473,581.08	99.03%

NOTE: Expenditures do not reflect a special fund refund from Central Piedmont CC, resulting from an overexpenditure of their instructional support budget.

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM AVERAGE COST PER FTE ANALYSIS
CURRENT OPERATING/112 REPORT EXPENDITURES— YEAR ENDED JUNE 30, 1998

COLLEGE	GENERAL ADMINISTRATION	INSTRUCTION CURRICULUM (NOTE 1)	INSTRUCTION NON-CURRICULUM (NOTE 2)	LEARNING RESOURCES	STUDENT SERVICES	PLAN-OPER. & MAINT.	GENERAL INSTITUTION
Alamance CC	232.70	2,868.89	4,046.63	147.02	283.61	0.00	403.91
Anson CC	492.50	2,992.29	3,716.78	145.48	494.51	0.00	390.39
Asheville-Buncombe TCC	181.48	2,697.54	3,071.18	116.97	295.25	0.00	347.17
Beaufort County CC	321.34	2,889.49	2,728.62	116.89	371.81	0.00	400.81
Bladen CC	455.54	3,033.84	5,819.13	290.12	469.52	0.00	662.69
Blue Ridge CC	318.95	3,156.88	3,267.00	140.99	373.74	0.00	388.99
Brunswick CC	445.40	2,975.03	3,726.77	219.35	410.89	0.00	600.41
Caldwell CC & TI	240.16	2,637.88	3,187.35	215.04	341.54	0.00	398.17
Cape Fear CC	168.12	2,442.60	2,866.84	130.25	237.15	0.00	322.88
Carteret CC	373.14	2,935.58	2,996.98	292.63	336.30	0.00	338.81
Catawba Valley CC	161.95	2,941.31	3,286.58	115.98	270.85	0.00	363.77
Central Carolina CC	166.41	2,761.09	2,900.94	154.48	239.65	51.09	228.30
Central Piedmont CC	191.85	2,689.11	3,500.67	116.07	412.56	0.00	436.64
Cleveland CC	290.07	2,851.43	3,038.22	168.06	235.48	0.00	357.42
Coastal Carolina CC	166.66	2,670.72	2,360.83	105.58	285.49	0.00	462.64
College of The Albemarle	348.69	2,850.32	3,231.37	87.83	382.79	106.50	392.28
Craven CC	215.61	2,943.32	2,318.18	115.97	462.59	0.00	434.45
Davidson County CC	211.51	2,681.51	3,430.58	235.34	309.24	0.00	466.93
Durham TCC	250.79	2,750.29	3,165.76	95.56	324.06	0.00	468.33
Edgecombe CC	265.37	3,193.00	3,243.83	143.33	409.97	0.00	333.33
Fayetteville TCC	147.19	2,820.41	2,325.86	103.56	285.31	0.00	344.53
Forsyth TCC	178.33	3,065.58	2,633.93	98.21	359.20	0.00	312.94
Gaston College	194.55	3,275.84	3,888.85	155.84	284.02	0.00	438.94
Guilford TCC	243.72	2,618.76	2,768.04	107.65	344.49	0.00	284.71
Halifax CC	392.88	2,867.87	3,263.01	87.16	382.98	0.00	650.71
Haywood CC	283.96	3,098.47	4,075.73	141.99	361.82	0.00	563.23
Isothermal CC	354.98	3,113.31	4,945.33	221.48	306.86	0.00	400.69
James Sprunt CC	394.13	3,329.79	4,319.64	100.24	371.27	0.00	542.98
Johnston CC	198.69	3,387.09	2,693.95	164.32	355.24	0.00	326.81
Lenoir CC	183.31	3,037.64	3,328.91	133.15	393.40	0.00	348.45
Martin CC	377.09	3,138.31	3,750.43	175.12	418.72	0.00	544.27

All averages (except as noted) are based on annualized average FTE earned with the exception of self-supporting FTE.
Note 1: Averages based on curriculum FTE only.
Note 2: Averages based on extension FTE only.

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM AVERAGE COST PER FTE ANALYSIS
CURRENT OPERATING/112 REPORT EXPENDITURES—YEAR ENDED JUNE 30, 1998

COLLEGE	GENERAL ADMINISTRATION	INSTRUCTION CURRICULUM (NOTE 1)	INSTRUCTION NON-CURRICULUM NOTE 2)	LEARNING RESOURCES	STUDENT SERVICES	PLANT-OPER. & MAINT.	GENERAL INSTITUTION
Mayland CC	648.33	3,154.41	3,058.21	251.09	462.42	0.00	561.68
McDowell TCC	318.76	2,726.90	3,351.11	137.52	390.71	0.00	428.10
Mitchell CC	317.95	2,646.32	4,234.87	157.43	385.70	0.00	393.01
Montgomery CC	903.67	3,819.29	5,044.68	181.45	556.86	0.00	285.17
Nash CC	274.04	2,684.47	2,726.78	64.41	314.39	0.00	337.74
Pamlico CC	1,289.51	5,585.40	5,344.69	753.98	1,215.90	0.00	1,763.98
Piedmont CC	316.21	2,512.06	4,104.19	143.67	291.93	0.00	388.56
Pitt CC	237.44	2,427.49	3,023.98	156.60	353.56	0.00	336.11
Randolph CC	365.71	2,942.32	3,282.53	177.78	302.81	0.00	334.22
Richmond CC	285.34	2,681.04	2,929.09	206.02	389.23	0.00	365.55
Roanoke Chowan CC	278.79	3,247.87	4,133.03	188.46	638.81	0.00	725.59
Robeson CC	274.75	2,417.06	2,568.77	158.77	279.78	0.00	359.72
Rockingham CC	235.88	2,973.42	3,126.09	147.50	373.02	0.00	507.84
Rowan-Cabarrus CC	176.71	2,696.65	3,487.97	111.27	283.27	0.00	343.29
Sampson CC	347.09	3,420.25	2,609.36	150.31	397.86	0.00	385.03
Sandhills CC	245.00	3,158.95	3,488.38	159.29	385.04	0.00	421.53
Southeastern CC	309.70	2,709.63	2,792.35	131.72	402.38	0.00	432.60
Southwestern CC	387.48	2,415.94	3,392.00	154.31	313.86	65.96	377.31
Stanly CC	307.29	2,475.52	3,434.09	187.79	506.60	0.00	347.68
Surry CC	186.46	2,805.98	3,093.33	106.65	260.76	0.00	315.31
Tri-County CC	415.60	2,439.38	2,792.56	162.59	334.40	0.00	782.58
Vance-Granville CC	230.89	2,426.88	3,129.88	80.74	307.42	0.00	615.59
Wake TCC	141.77	2,383.37	2,951.15	95.66	340.55	0.00	145.35
Wayne CC	166.38	2,846.69	2,715.74	197.71	334.70	0.00	245.02
Western Piedmont CC	397.24	2,866.53	2,678.12	183.43	317.47	0.00	252.47
Wilkes CC	210.65	2,857.17	2,789.29	97.33	303.24	0.00	390.38
Wilson TCC	313.41	3,329.72	3,056.65	112.31	359.19	0.00	253.18
TOTAL	$310.85	$2,920.10	$3,331.67	$160.30	$372.62	$74.52	$431.92

All averages (except as noted) are based on annualized average FTE earned with the exception of self-supporting FTE.
Note 1: Averages based on curriculum FTE only.
Note 2: Averages based on extension FTE only.

FACILITIES/EQUIPMENT/BOOKS

FACILITIES

Building Gross Square Footage ..... 15.4 million

Number of Buildings 911

Building Value (Replacement) ..... $1.2 billion

Campus Acreage ..... 5,663 acres
(Does not include off-campus facilities)

State Appropriations, Capital Improvement

1994-95 ..... $0.0 million
1995-96 ..... 23.9 million[1]
1996-97 ..... $0.0 million
1997-98 ..... $0.8 million
1998-99 ..... $7.5 million

EQUIPMENT

State Equipment Inventory (Cost Over $500) ..... $233.9 million

State Appropriations

1994-95 ..... $24.6 million
1995-96 ..... $23.2 million
1996-97 ..... $23.8 million
1997-98 ..... $24.4 million
1998-99 ..... $45.4 million

BOOKS

Learning Resource Center Book Volumes ..... Data not available.

[1]Authorized from a $250 million statewide bond referendum.

OFF-CAMPUS FACILITIES

The following list shows those community colleges which have State Board approved off-campus centers or an additional campus. Not included are the numerous facilities throughout the state which have been made available for community college use.

CAMPUS/CENTER	TOWN
Alamance CC	Graham
Front Street Center	Burlington
Glen Raven Center	Burlington
Glenhope School Center	Burlington
Anson CC	Polkton
Ansonville Center	Ansonville
Union County Center	Monroe
Wadesboro Center	Wadesboro
Asheville-Buncombe TCC	Asheville
Madison County Center	Marshall
Bladen CC	Dublin
Kelly/East Arcadia Center	Kelly
Blue Ridge CC	Flat Rock
Transylvania County Center	Pisgah Forest
Brunswick CC	Supply
Job Link Center	Supply
Leland Center	Leland
Southport Center	Southport
Caldwell CC & TI	Hudson
Administrative Support/Basic Skills Center	Boone
Watauga County Business Center	Boone
Watauga County Campus	Boone
Cape Fear CC	Wilmington
Burgaw Center (Pender County)	Burgaw
Hampstead Center (Pender County)	Hampstead
North Campus (being developed)	Wilmington
Carteret CC	Morehead City
Davis Center (not being used)	Davis
Central Carolina CC	Sanford
Chatham County Campus	Pittsboro
Harnett County Campus	Lillington
School of Telecommunications	Sanford
Siler City Center (Chatham County)	Siler City

CAMPUS/CENTER	TOWN
Central Piedmont CC	Charlotte
North Campus	Huntersville
Northeast Campus (being developed)	Charlotte
South Campus	Matthews
Southwest Campus (being developed)	Charlotte
West Campus (being developed)	Charlotte
West Center (Allegany Street)	Charlotte
College of The Albemarle	Elizabeth City
Chowan County Center	Edenton
Dare County Campus	Manteo
Riverside Ext. Center	Elizabeth City
Craven CC	New Bern
Havelock/Cherry Point Center	Havelock
Davidson County CC	Lexington
Davie County Center	Mocksville
Durham TCC	Durham
Northern Durham Center	Durham
Edgecombe CC	Tarboro
Rocky Mount Campus	Rocky Mount
Fayetteville TCC	Fayetteville
Firefighting Facility Center	Fayetteville
Fort Bragg Center	Fayetteville
Forsyth TCC	Winston-Salem
Carver Road Center (being developed)	Winston-Salem
Kernersville Center (being developed)	Kernersville
West Center	Winston-Salem
Gaston College	Dallas
Lincoln County Center	Lincolnton
Guilford TCC	Jamestown
Aviation Center	Greensboro
Greensboro Campus	Greensboro
High Point Center	High Point
Small Business Center	Greensboro
Haywood CC	Clyde
Continuing Education Center	Clyde
High Tech Center	Waynesville
Human Resource Dev. Center	Clyde
Isothermal CC	Spindale
Polk County Center	Columbus

CAMPUS/CENTER	TOWN
Lenoir CC	Kinston
Aviation Center	Kinston
Greene County Center	Snow Hill
Jones County Center	Trenton
Walstonburg Center	Walstonburg
West Boundary Street Center	LaGrange
Martin CC	Williamston
Bertie County Center	Windsor
Mayland CC	Spruce Pine
Avery County Center	Newland
Yancey County Center	Burnsville
McDowell TCC	Marion
Marion Center	Marion
Mitchell CC	Statesville
Mooresville Center	Mooresville
Piedmont CC	Roxboro
Caswell County Center	Yanceyville
Randolph CC	Asheboro
Archdale Center	Archdale
Richmond CC	Hamlet
Continuing Education Center	Rockingham
James Nursing Bldg.	Hamlet
Scotland County Center	Laurinburg
Robeson CC	Lumberton
Emergency Training Center	Lumberton
Lumberton Extension Center	Lumberton
Pembroke Extension Center	Pembroke
Rowan-Cabarrus CC	Salisbury
Cabarrus County Campus	Concord
Corban Center	Concord
Sampson CC	Clinton
Courthouse Annex	Clinton
Multi-Purpose Center (not being used)	Clinton
Sandhills CC	Pinehurst
Hoke County Center	Raeford
Southeastern CC	Whiteville
Business/Industry Trng. Center (not being used)	Whiteville
Southwestern CC	Sylva
Macon County Center	Franklin
Swain County Center	Bryson City

CAMPUS/CENTER	TOWN
Stanly CC	Albemarle
Western Stanly Center	Locust
Surry CC	Dobson
Yadkin County Center	Yadkinville
Tri-County CC	Murphy
Graham County Center	Robbinsville
Vance-Granville CC	Henderson
Franklin County Campus	Louisburg
Granville County Campus	Creedmoor
Warren County Center	Warrenton
Wake TCC	Raleigh
Adult Education Center	Raleigh
Health Education Center	Raleigh
Northeast Campus (being developed)	Raleigh
Wayne CC	Goldsboro
Aviation Center	Goldsboro
Western Piedmont CC	Morganton
North King/West Meeting Street Center	Morganton
Wilkes CC	Wilkesboro
Alleghany County Center	Sparta
Ashe County Center	West Jefferson
Wilson TCC	Wilson
Police Academy Center	Wilson

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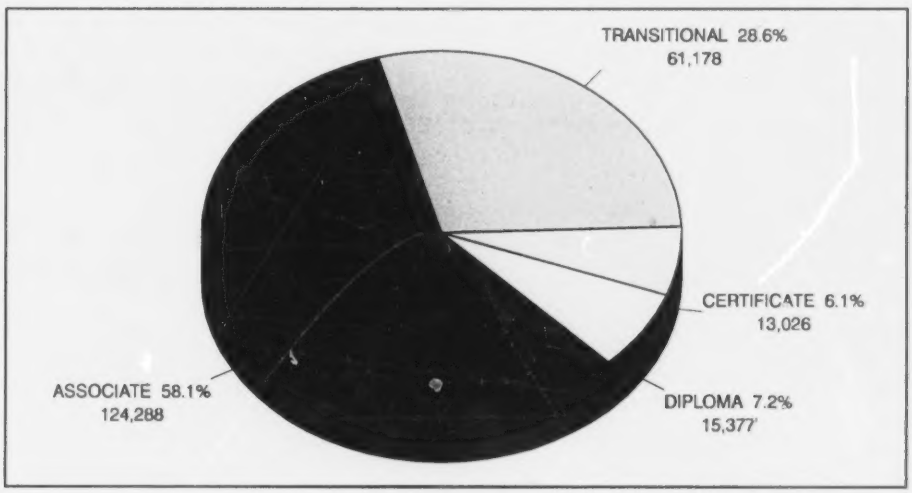
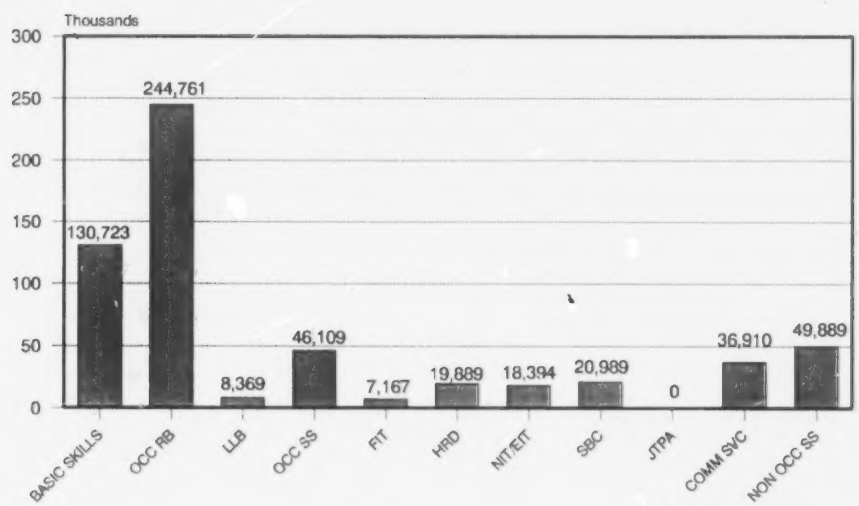
CURRICULUM ENROLLMENT BY PROGRAM AREA
1997-98 Unduplicated Headcount



EXTENSION ENROLLMENT BY PROGRAM AREA
1997-98 Unduplicated Headcount



Source: North Carolina Community College System, Information Services.

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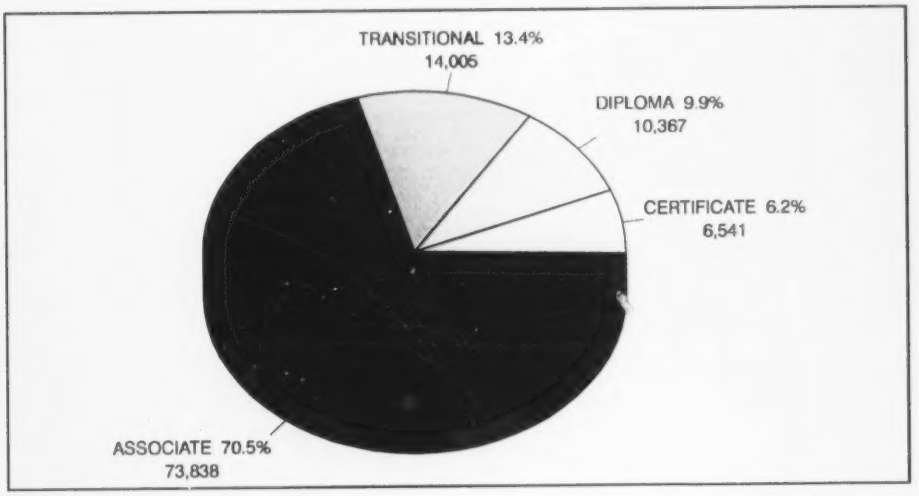
ANNUAL CURRICULUM FTE BY AREA
1997-98



ANNUAL EXTENSION FTE BY AREA
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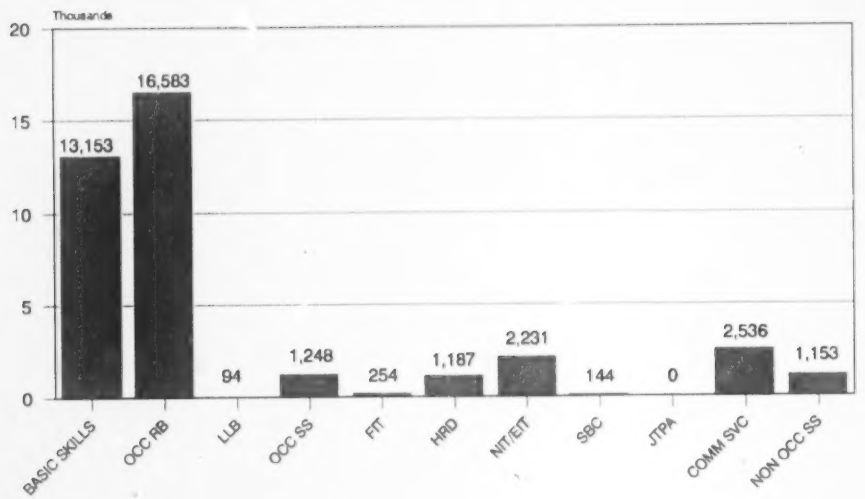

Source: North Carolina Community College System, Information Services.

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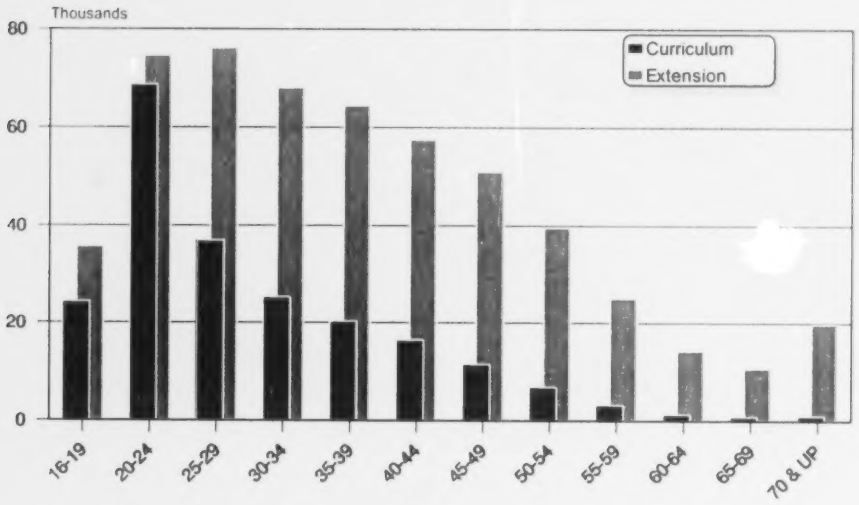
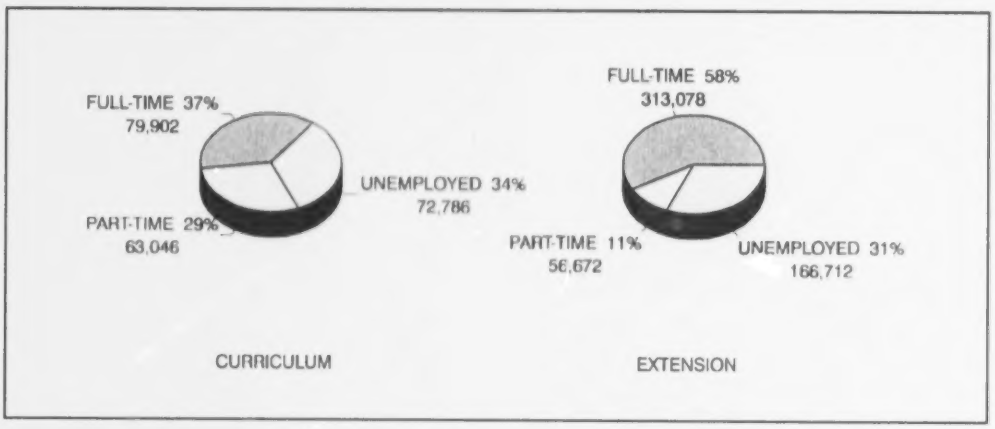
ENROLLMENT BY AGE GROUPS
1997-98



ENROLLMENT BY EMPLOYMENT STATUS
1997-98



Source: North Carolina Community College System, Information Services.

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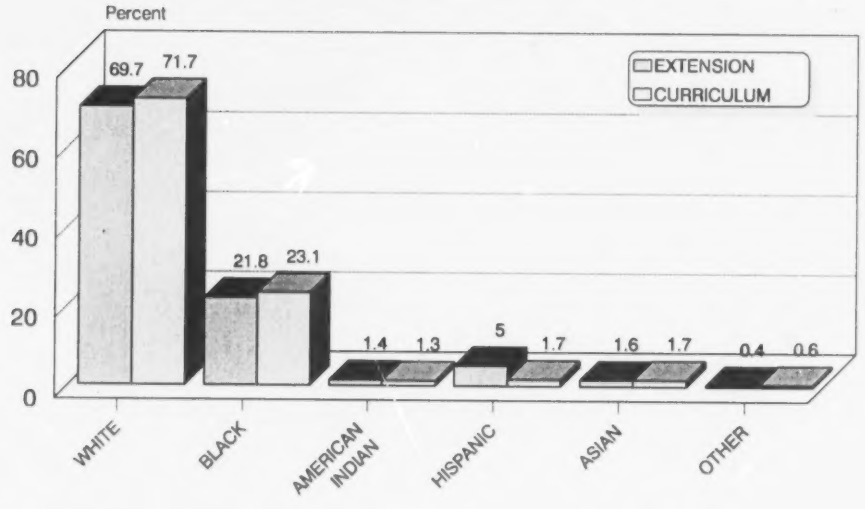
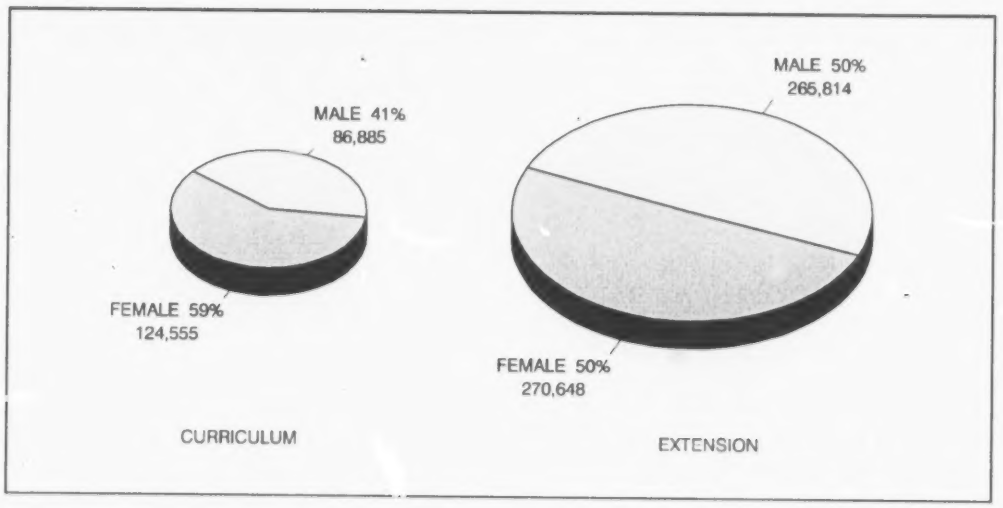
ENROLLMENT BY RACE
1997-98



ENROLLMENT BY SEX
1997-98



Source: North Carolina Community College System, Information Services.

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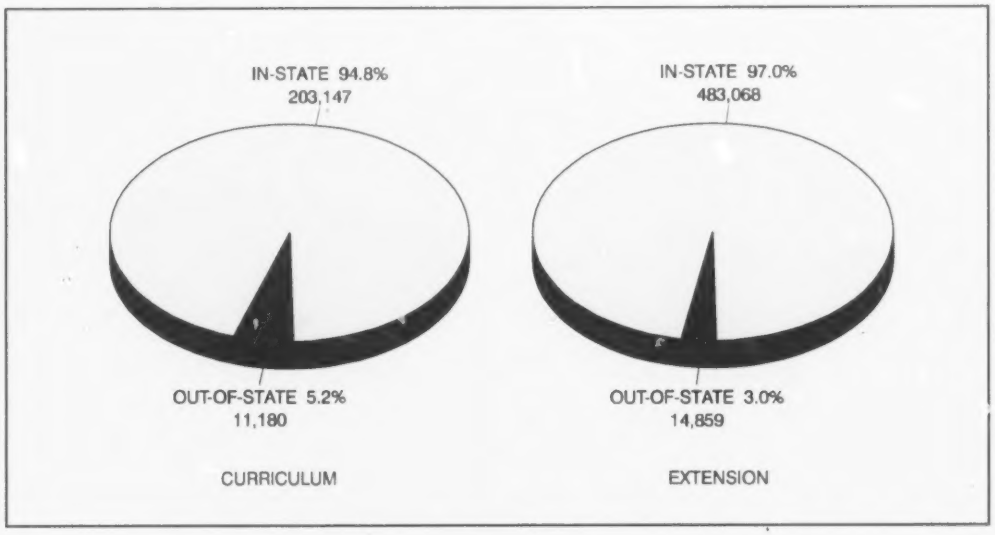
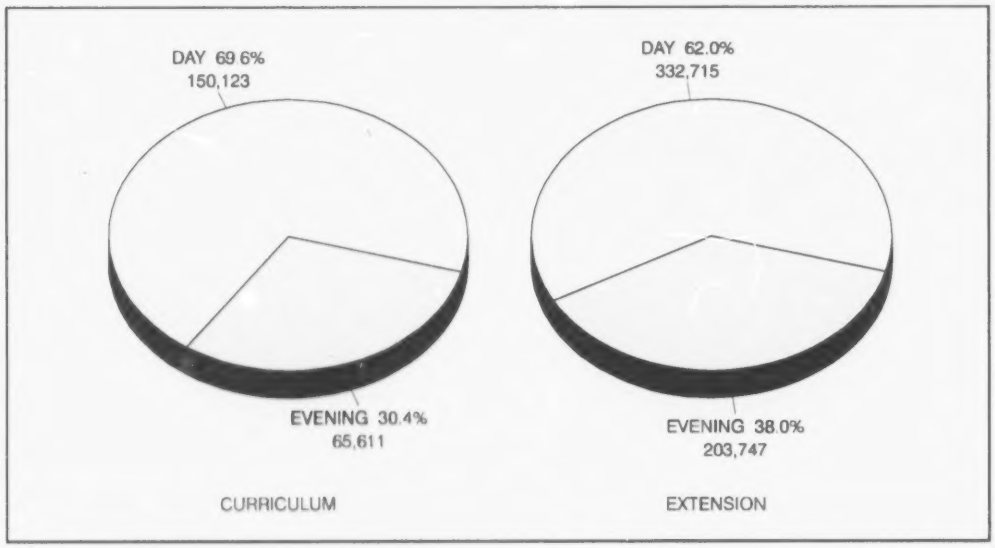
ENROLLMENT BY RESIDENCY STATUS
1997-98



ENROLLMENT BY DAY/EVENING STATUS
1997-98



Source: North Carolina Community College System, Information Services.

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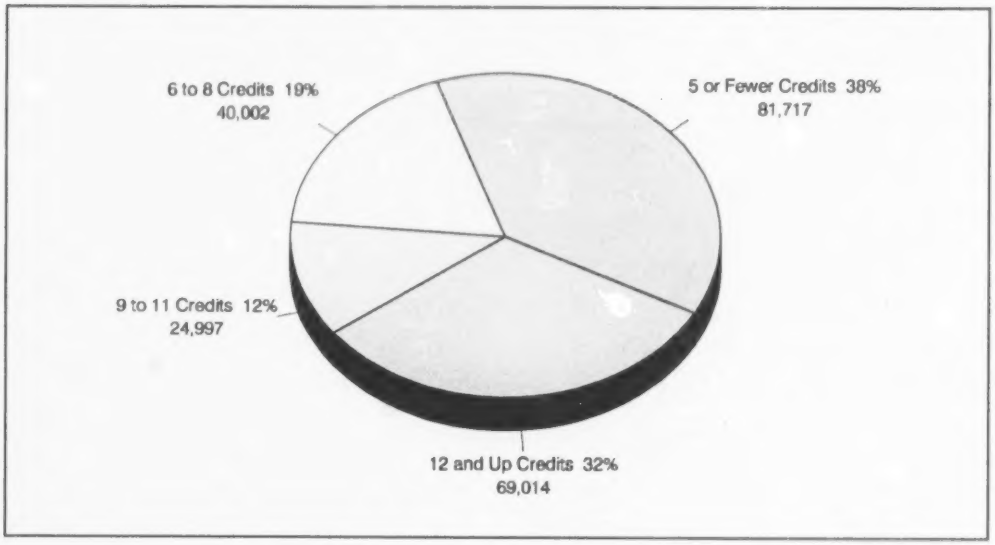
CURRICULUM ENROLLMENT BY CREDIT HOURS
1997-98



Source: North Carolina Community College System, Information Services.

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STUDENT COMPLETIONS BY PROGRAM—1997–98

CODE	CURRICULUM	TOTAL
A25100	ACCOUNTING	504
C25100	ACCOUNTING	82
D25100	ACCOUNTING	20
A30100	ADVERTISING AND GRAPHIC DESIGN	205
C30100	ADVERTISING AND GRAPHIC DESIGN	33
A15100	AGRIBUSINESS TECHNOLOGY	6
A6024A	AGRICULTURAL SYSTEMS	7
A35100	A/C, HEATING & REFRIGERATION TECH	27
C35100	A/C, HEATING & REFRIGERATION TECH	167
D35100	A/C, HEATING & REFRIGERATION TECH	230
A55100	ANIMAL CARE AND MGT TECH	4
A15120	AQUACULTURE TECH	2
A40100	ARCHITECTURAL TECH	90
C40100	ARCHITECTURAL TECH	18
A1010A	ART EDUCATION (PRE-MAJOR)	3
A45100	ASSOC DEGREE NURSING (INTEGRATED)	1,043
C45100	ASSOC DEGREE NURSING (INTEGRATED)	36
D45100	ASSOC DEGREE NURSING (INTEGRATED)	79
A45120	ASSOC DEGREE NURSING (NON-INTEGRATED)	697
D45120	ASSOC DEGREE NURSING (NON-INTEGRATED)	1
A10100	ASSOCIATE IN ARTS	1,920
A10200	ASSOCIATE IN FINE ARTS	46
A10300	ASSOCIATE IN GENERAL EDUCATION	322
A10400	ASSOCIATE IN SCIENCE	289
C60100	AUTO BODY REPAIR	23
D60100	AUTO BODY REPAIR	71
A40120	AUTOMATION/ROBOTICS TECH	8
C60140	AUTOMOTIVE RESTORATION TECH	8
A60160	AUTOMOTIVE SYSTEMS TECH	125
C60160	AUTOMOTIVE SYSTEMS TECH	75
D60160	AUTOMOTIVE SYSTEMS TECH	89
A60180	AVIATION MGT & CAREER PILOT TECH	7
C60180	AVIATION MGT & CAREER PILOT TECH	1
A60200	AVIATION SYSTEMS TECH	13
C60200	AVIATION SYSTEMS TECH	11
A2512A	BANKING AND FINANCE	13
C2512A	BANKING AND FINANCE	2
C55120	BASIC LAW ENFORCE TRNG	1,145
A3028A	BIOMEDICAL	5
A50100	BIOMEDICAL EQUIPMENT TECH	25
A20100	BIOTECHNOLOGY	3
D35120	BOAT BUILDING	4
A30120	BROADCASTING AND PRODUCTION TECH	31
D30120	BROADCASTING AND PRODUCTION TECH	7
A35140	BUILDING CONSTRUCTION TECH	11
A25120	BUSINESS ADMINISTRATION	952
C25120	BUSINESS ADMINISTRATION	17
D25120	BUSINESS ADMINISTRATION	12
A1010B	BUSINESS ADMINISTRATION (PRE-MAJOR)	17
A1010C	BUSINESS ED AND MKTG ED (PRE-MAJOR)	1
D35160	CABINETMAKING	18
A5034A	CAD SYSTEMS MANAGEMENT	8
A45160	CARDIOVASCULAR SONOGRAPHY	2
C45160	CARDIOVASCULAR SONOGRAPHY	1
D45140	CARDIOVASC/VASCULAR INTERVENT TECH	11
C35180	CARPENTRY	65
D35180	CARPENTRY	73
A20120	CHEMICAL TECHNOLOGY	5
A1040B	CHEMISTRY & CHEMISTRY ED (PRE-MAJOR)	2
A40140	CIVIL ENGINEERING TECH	59
A3028B	COMMERICAL PHOTOGRAPHY	19
A40160	COMPUTER ENGINEERING TECH	68
C40160	COMPUTER ENGINEERING TECH	22
A1040C	COMPUTER SCIENCE (PRE-MAJOR)	4
C6024B	CONSTRUCTION EQUIP SYSTEMS	5
D6024B	CONSTRUCTION EQUIP SYSTEMS	7
A55140	COSMETOLOGY	14
C55140	COSMETOLOGY	157
D55140	COSMETOLOGY	395
C55160	COSMETOLOGY INSTRUCTOR	7
A25140	COURT REPORTING AND CAPTIONING	1
A1010D	CRIMINAL JUSTICE (PRE-MAJOR)	5
A55180	CRIMINAL JUSTICE TECHNOLOGY	695
C55180	CRIMINAL JUSTICE TECHNOLOGY	5
C45200	CT AND MRI TECHNOLOGY	13
D45200	CT AND MRI TECHNOLOGY	4
A55200	CULINARY TECHNOLOGY	100
C55200	CULINARY TECHNOLOGY	21
D55200	CULINARY TECHNOLOGY	7
C45220	CYTOTECHNOLOGY	4
C25160	DATA ENTRY	2
D45240	DENTAL ASSISTING	187
A45260	DENTAL HYGIENE	112
A45280	DENTAL LABORATORY TECH	2

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CODE	CURRICULUM	TOTAL
C45280	DENTAL LABORATORY TECH	25
A5018A	DESIGN AND PRODUCT DEVELOPMENT	7
A4538A	DEVELOPMENTAL DISABILITIES	7
D45300	DIALYSIS TECHNOLOGY	9
A4032A	DRAFTING AND DESIGN	63
C4032A	DRAFTING AND DESIGN	7
D4032A	DRAFTING AND DESIGN	3
A55220	EARLY CHILDHOOD ASSOCIATE	368
C55220	EARLY CHILDHOOD ASSOCIATE	174
D55220	EARLY CHILDHOOD ASSOCIATE	50
A3526A	ELECTRICAL	2
A40180	ELECTRICAL ENGINEERING TECHNOLOGY	27
C40180	ELECTRICAL ENGINEERING TECHNOLOGY	1
A35220	ELECTRICAL/ELECTRONICS TECHNOLOGY	86
C35220	ELECTRICAL/ELECTRONICS TECHNOLOGY	144
D35220	ELECTRICAL/ELECTRONICS TECHNOLOGY	203
D45320	ELECTRONEURODIAG TECHNOLOGY	6
A50120	ELECTRONIC SERVICING TECHNOLOGY	2
C50120	ELECTRONIC SERVICING TECHNOLOGY	9
D50120	ELECTRONIC SERVICING TECHNOLOGY	76
A40200	ELECTRONICS ENGINEERING TECH	308
C40200	ELECTRONICS ENGINEERING TECH	18
D40200	ELECTRONICS ENGINEERING TECH	4
A50140	ELECTRONICS TECHNOLOGY	18
C50140	ELECTRONICS TECHNOLOGY	5
D50140	ELECTRONICS TECHNOLOGY	1
A1010P	ELEMENTARY, MIDDLE GRADES & SPECIAL	5
A45340	EMERGENCY MEDICAL SCIENCE	84
A1040D	ENGINEERING (PRE-MAJOR)	5
A50160	ENVIRONMENTAL, HEALTH & SAFETY TECH	17
C50160	ENVIRONMENTAL, HEALTH & SAFETY TECH	1
A20140	ENVIRONMENTAL SCIENCE TECH	24
A15140	EQUINE TECHNOLOGY	12
C15140	EQUINE TECHNOLOGY	12
D15140	EQUINE TECHNOLOGY	10
C50170	FACILITY MAINTENANCE WORKER	25
A30140	FILM AND VIDEO PRODUCTION TECH	5
A30160	FINE AND CREATIVE WOODWKG	5
C30160	FINE AND CREATIVE WOODWKG	2
A55240	FIRE PROTECTION TECHNOLOGY	81
C55240	FIRE PROTECTION TECHNOLOGY	1
A15160	FISH AND WLDLFE MGT TECH	6
C15180	FLORICULTURE TECHNOLOGY	8
D15180	FLORICULTURE TECHNOLOGY	12
C55250	FOODSERVICE TECHNOLOGY	128
A15200	FOREST MANAGEMENT TECH	60
A55260	FUNERAL SERVICE EDUCATION	31
C55260	FUNERAL SERVICE EDUCATION	7
D55260	FUNERAL SERVICE EDUCATION	28
A50180	FURNITURE PRODUCTION TECHNOLOGY	2
C50200	FURNITURE PRODUCTION WORKER	27
C50220	FURNITURE UPHOLSTERY	11
D50220	FURNITURE UPHOLSTERY	11
A55280	GENERAL OCCUPATIONAL TECH	117
C55280	GENERAL OCCUPATIONAL TECH	48
D55280	GENERAL OCCUPATIONAL TECH	32
A30180	GRAPHIC ARTS AND IMAGING TECH	20
C30180	GRAPHIC ARTS AND IMAGING TECH	1
D30180	GRAPHIC ARTS AND IMAGING TECH	6
C15220	GREENHOUSE AND GROUNDS MAINT	10
A30200	GUNSMITHING	9
C30210	GUNSMITHING	10
D30210	GUNSMITHING	2
C45350	HEALTHCARE TECHNOLOGY	98
A1010G	HEALTH EDUCATION (PRE-MAJOR)	1
A45360	HEALTH INFORMATION TECHNOLOGY	41
D45360	HEALTH INFORMATION TECHNOLOGY	6
C25220	HEALTH UNIT COORDINATOR	22
A25200	HEALTHCARE MGT TECHNOLOGY	10
C25200	HEALTHCARE MGT TECHNOLOGY	1
A60240	HEAVY EQUIPMENT & TRANSPORT TECH	9
C60240	HEAVY EQUIPMENT & TRANSPORT TECH	9
D60240	HEAVY EQUIPMENT & TRANSPORT TECH	24
C35240	HEAVY EQUIPMENT OPERATOR	2
D35240	HEAVY EQUIPMENT OPERATOR	1
A2526B	HELPDESK AND SUPPORT	2
A1010H	HISTORY (PRE-MAJOR)	1
A15240	HORTICULTURE TECHNOLOGY	67
C15240	HORTICULTURE TECHNOLOGY	99
D15240	HORTICULTURE TECHNOLOGY	5
A25240	HOTEL AND RESTAURANT MGMT	39
C25240	HOTEL AND RESTAURANT MGMT	2
A2512C	HUMAN RESOURCES MGT	13
C2512C	HUMAN RESOURCES MGT	7
A45380	HUMAN SERVICES TECHNOLOGY	119
A35260	INDUSTRIAL CONSTRUCTION TECH	1

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CODE	CURRICULUM	TOTAL
A40240	INDUSTRIAL ENGINEERING TECH	5
A20160	INDUSTRIAL LABORATORY TECH	7
A50240	INDUSTRIAL MAINTENANCE TECH	68
C50240	INDUSTRIAL MAINTENANCE TECH	72
D50240	INDUSTRIAL MAINTENANCE TECH	120
A50260	INDUSTRIAL MANAGEMENT TECH	21
C50260	INDUSTRIAL MANAGEMENT TECH	12
A20180	INDUSTRIAL PHARMACEUTICAL TECH	22
A25260	INFORMATION SYSTEMS	728
C25260	INFORMATION SYSTEMS	266
D25260	INFORMATION SYSTEMS	42
A4020A	INSTRUMENTATION	3
A30220	INTERIOR DESIGN	59
C30220	INTERIOR DESIGN	3
D30220	INTERIOR DESIGN	3
A2512D	INTERNATIONAL BUSINESS	6
A55300	INTERPRETER EDUCATION	27
C55300	INTERPRETER EDUCATION	2
A40260	LANDSCAPE ARCHITECTURE TECH	1
A15260	LANDSCAPE GARDENING	24
A40280	LASER AND PHOTONICS TECHNOLOGY	9
A2536A	LEGAL	17
A15280	LIVESTOCK & POULTRY TECHNOLOGY	11
A2512E	LOGISTRICS MANAGEMENT	2
C15300	LUMBER SPECIALIST	7
D15300	LUMBER SPECIALIST	1
A50300	MACHINING TECHNOLOGY	43
C50300	MACHINING TECHNOLOGY	62
D50300	MACHINING TECHNOLOGY	194
A1524A	MANAGEMENT	6
C55380	MANICURING INSTRUCTOR	5
C55400	MANICURING/NAIL TECHNOLOGY	39
A40300	MANUFACTURING ENGINEERING TECH	28
C40300	MANUFACTURING ENGINEERING TECH	35
A50320	MANUFACTURING TECHNOLOGY	3
C50320	MANUFACTURING TECHNOLOGY	3
D50320	MANUFACTURING TECHNOLOGY	2
C60220	MARINE PROPULSION SYSTEMS	3
A6024C	MARINE SYSTEMS	3
C6024C	MARINE SYSTEMS	30
D6024C	MARINE SYSTEMS	2
A15320	MARINE TECHNOLOGY	26
A2512F	MARKETING AND RETAILING	94
C2512F	MARKETING AND RETAILING	6
C35280	MASONRY	93
D35280	MASONRY	21
A1940E	MATHEMATICS (PRE-MAJOR)	3
A3526B	MECHANICAL	2
A50340	MECHANICAL DRAFTING TECH	38
C50340	MECHANICAL DRAFTING TECH	31
D50340	MECHANICAL DRAFTING TECH	15
A40320	MECHANICAL ENGINEERING TECH	64
C40320	MECHANICAL ENGINEERING TECH	8
D40320	MECHANICAL ENGINEERING TECH	6
A25300	MEDIA INTEGRATION TECH	8
A2536B	MEDICAL	247
C2536B	MEDICAL	48
D2536B	MEDICAL	10
A45400	MEDICAL ASSISTING	231
C45400	MEDICAL ASSISTING	45
D45400	MEDICAL ASSISTING	126
A45420	MEDICAL LABORATORY TECH	87
A45440	MEDICAL SONOGRAPHY	4
D25320	MEDICAL TRANSCRIPTION	23
A4538C	MENTAL HEALTH	7
C30240	METAL ENGRAVING	1
D30240	METAL ENGRAVING	1
C60260	MOTORCYCLE MECHANICS	5
D60260	MOTORCYCLE MECHANICS	10
A2526D	NETWORK ADMIN AND SUPPORT	7
D2526D	NETWORK ADMIN AND SUPPORT	2
A25340	NETWORKING TECHNOLOGY	19
A45460	NUCLEAR MEDICINE TECHNOLOGY	18
A1010I	NURSING (PRE-MAJOR)	2
C45480	NURSING ASSISTANT	561
A55320	OCCUPATIONAL EDUCATION ASSOCIATE	3
A45500	OCCUPATIONAL THERAPY ASSISTANT	91
A25360	OFFICE SYSTEMS TECHNOLOGY	493
C25360	OFFICE SYSTEMS TECHNOLOGY	240
D25360	OFFICE SYSTEMS TECHNOLOGY	78
A2512G	OPERATIONS MANAGEMENT	39
C2512G	OPERATIONS MANAGEMENT	5
D2512G	OPERATIONS MANAGEMENT	2
A45560	OPTICIANRY	11

CODE	CURRICULUM	TOTAL
C45560	OPTICIANRY	9
A25380	PARALEGAL TECHNOLOGY	248
D25380	PARALEGAL TECHNOLOGY	3
A15360	PARK RANGER TECHNOLOGY	11
D45580	PHARMACY TECHNOLOGY	38
C45600	PHLEBOTOMY	153
A30260	PHOTOFINISHING TECHNOLOGY	3
A30280	PHOTOGRAPHIC TECHNOLOGY	22
C30280	PHOTOGRAPHIC TECHNOLOGY	2
A3028C	PHOTOJOURNALISM	6
A1010J	PHYSICAL EDUCATION (PRE-MAJOR)	1
A45640	PHYSICAL THERAPIST ASSISTANT (1+1)	57
A45620	PHYSICAL THERAPIST ASSISTANT (2-YEAR)	48
A5032A	PLASTICS	9
C5032A	PLASTICS	2
C35300	PLUMBING	89
D35300	PLUMBING	12
A3028D	PORTRAIT STUDIO MANAGEMENT	5
A55340	POSTAL SERVICE TECHNOLOGY	6
C55340	POSTAL SERVICE TECHNOLOGY	2
D45660	PRACTICAL NURSING	471
A30300	PROFESSIONAL CRAFTS–CLAY	4
C30300	PROFESSIONAL CRAFTS–CLAY	2
D30300	PROFESSIONAL CRAFTS–CLAY	2
D30320	PROFESSIONAL CRAFTS–FIBER	2
A30340	PROFESSIONAL CRAFTS–JEWELRY	2
D30340	PROFESSIONAL CRAFTS–JEWELRY	2
A30360	PROFESSIONAL CRAFTS–WOOD	5
D30360	PROFESSIONAL CRAFTS–WOOD	2
A2526E	PROGRAMMING	234
C2526E	PROGRAMMING	34
D2526E	PROGRAMMING	2
A1010L	PSYCHOLOGY (PRE-MAJOR)	7
A2512H	PUBLIC ADMINISTRATION	7
A45680	RADIATION THERAPY TECHNOLOGY	6
D45680	RADIATION THERAPY TECHNOLOGY	3
A45700	RADIOGRAPHY	231
A25400	REAL ESTATE	2
C25400	REAL ESTATE	14
C25420	REAL ESTATE APPRAISAL	2
A55360	RECREATION AND LEISURE STUDIES	23
D45710	REHABILITATION ASSISTANT	1
A45720	RESPIRATORY CARE	124
D45720	RESPIRATORY CARE	30
C15380	SAM FILER	7
C15400	SAWYER	3
D15400	SAWYER	3
A40360	SCIENTIFIC GRAPHICS TECHNOLOGY	1
C60280	SMALL ENGINE & EQUIPMENT REPAIR	49
A4538D	SOCIAL SERVICES	132
A1010Q	SOCIAL WORK	3
A5522A	SPECIAL EDUCATION	2
A1010O	SPEECH/COMMUNICATIONS (PRE-MAJOR)	2
A4538E	SUBSTANCE ABUSE	23
A45740	SURGICAL TECHNOLOGY	27
D45740	SURGICAL TECHNOLOGY	67
A40380	SURVEYING TECHNOLOGY	45
C40380	SURVEYING TECHNOLOGY	1
A1528B	SWINE MANAGEMENT	3
C30380	TAXIDERMY	30
D30380	TAXIDERMY	2
A5522B	TEACHER ASSOCIATE	37
C5522B	TEACHER ASSOCIATE	5
D5522B	TEACHER ASSOCIATE	7
C50380	TELEPHONY	119
A45760	THERAPEUTIC RECREATION	11
A5030A	TOOL, DIE, AND MOLD MAKING	19
C5030A	TOOL, DIE, AND MOLD MAKING	6
D5030A	TOOL, DIE, AND MOLD MAKING	26
A25440	TRAVEL AND TOURISM TECHNOLOGY	8
D25440	TRAVEL AND TOURISM TECHNOLOGY	3
C60300	TRUCK DRIVER TRAINING	730
A15420	TURFGRASS MANAGEMENT TECHNOLOGY	37
C50400	UPHOLSTERY PRODUCTION WORKER	17
A45780	VETERINARY MEDICAL TECHNOLOGY	49
A20200	WATER AND WASTE TREATMENT TECH	2
C20200	WATER AND WASTE TREATMENT TECH	1
A50420	WELDING TECHNOLOGY	5
C50420	WELDING TECHNOLOGY	139
D50420	WELDING TECHNOLOGY	91
TOTAL		22,161

Source: North Carolina Community College System, Information Services

STUDENT ENROLLMENT BY COLLEGE ANNUAL 1997-1998
NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
(UNDUPLICATED HEADCOUNT)*

	CURRICULUM PROGRAMS					EXTENSION PROGRAMS												
COLLEGES	ASSO-CIATE	DIP-LOMA	CERTI-FICATE	TRANS-ITION	CURR. SUB-TOTAL:	BASIC SKILLS	OCC RB	LEARN LAB	OCC SS	FIT	HRD	NIT EIT	SBC	JT PA	COMM SVC	NON OCC SS	EXTEN: SUB TOTAL:	UNDU-PLICATED TOTAL
ALAMANCE CC	2838	342	385	1076	4641	3117	5177	0	750	143	76	292	0	0	859	749	10674	14785
ANSON CC	941	323	116	484	1864	1501	2414	213	0	67	229	0	387	0	207	38	4654	6273
ASHEVILLE-BUNCOMBE TCC	2796	331	220	3123	6470	3279	7543	0	431	49	875	330	140	0	1268	709	13706	19436
BEAUFORT COUNTY CC	1213	151	44	399	1807	1232	2809	0	690	2	203	0	450	0	235	870	5966	7432
BLADEN CC	356	234	128	600	1318	572	1097	3	0	0	290	0	139	0	297	786	3031	4184
BLUE RIDGE CC	1272	252	124	599	2247	1824	4424	60	180	59	263	44	0	0	1275	2738	10055	11985
BRUNSWICK CC	699	148	108	213	1168	681	2405	11	368	4	212	123	373	0	376	1301	5497	6503
CALDWELL CC & TI	2014	824	268	1051	4157	2488	4112	18	0	2	638	0	312	0	205	1419	8821	12332
CAPE FEAR CC	4178	268	393	1130	5969	2081	6176	1375	502	53	784	0	57	0	3170	4214	17250	21640
CARTERET CC	960	105	192	665	1922	918	2468	0	167	0	152	0	734	0	158	263	4642	6263
CATAWBA VALLEY CC	2850	256	397	1605	5108	3273	4791	0	2510	206	233	382	462	0	992	3015	14868	19210
CENTRAL CAROLINA CC	2369	421	797	788	4375	4239	6384	0	331	122	364	1054	0	0	764	743	13315	17113
CENTRAL PIEDMONT CC	10557	650	69	10298	21574	9256	8362	0	12758	0	505	1537	214	0	0	3555	34542	53675
CLEVELAND CC	1384	437	222	1172	3215	1406	1849	0	232	47	96	448	298	0	557	349	5073	7948
COASTAL CAROLINA CC	3682	288	363	919	5252	2916	10901	392	1126	150	645	729	772	0	826	222	16430	20561
COLLEGE OF ALBEMARLE	2061	220	114	502	2897	2265	3053	0	123	0	267	0	0	0	0	319	5874	8486
CRAVEN CC	2340	171	152	795	3458	1490	5376	25	573	7	125	287	338	0	272	727	8603	11675
DAVIDSON COUNTY CC	1714	209	163	1179	3265	2731	7822	0	1322	303	575	18	779	0	456	565	13555	16050
DURHAM TCC	3326	212	148	3570	7256	3215	5971	1035	385	56	145	285	0	0	248	761	11769	17784
EDGECOMBE CC	1719	155	55	910	2839	2262	1387	0	44	0	132	126	329	0	711	139	4747	7329
FAYETTEVILLE TCC	7583	702	202	3002	11489	5379	16524	0	2672	118	1012	333	1199	0	3349	472	29235	39019
FORSYTH TCC	3341	1357	156	1734	6588	5105	10078	0	2186	136	529	162	758	0	1015	2325	21005	26906
GASTON COLLEGE	3789	357	282	1306	5734	3222	4571	0	4151	350	237	777	275	0	734	107	13348	18477
GUILFORD TCC	6709	288	386	1770	9153	4198	10350	0	1148	289	452	1330	567	0	1062	9047	26645	34707
HALIFAX CC	1250	122	325	283	1980	1621	2909	14	210	422	4	28	735	0	343	65	5972	7737
HAYWOOD CC	1142	142	101	699	2084	1070	1960	25	177	0	517	0	0	0	336	714	4383	6175
ISOTHERMAL CC	1223	347	136	761	2467	1981	1679	0	0	0	223	60	0	0	0	3823	7314	9393
JAMES SPRUNT CC	668	273	215	486	1642	1173	1495	186	0	0	233	0	486	0	181	286	3865	5214
JOHNSTON CC	1851	279	1151	789	4070	1941	4540	1118	496	0	173	162	1401	0	1058	390	10509	13419
LENOIR CC	1565	161	79	944	2749	2676	3988	0	0	127	338	22	784	0	542	579	8536	10999

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STUDENT ENROLLMENT BY COLLEGE ANNUAL 1997-1998
NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
(UNDUPLICATED HEADCOUNT)*

	CURRICULUM PROGRAMS					EXTENSION PROGRAMS												
COLLEGES	ASSO-CIATE	DIP-LOMA	CERTI-FICATE	TRANS-ITION	CURR. SUB-TOTAL:	BASIC SKILLS	OCC RB	LEARN LAB	OCC SS	FIT	HRD	NIT EIT	SBC	JT PA	COMM SVC	NON OCC SS	EXTEN: SUB TOTAL:	UNDU-PLICATED TOTAL
MARTIN CC	626	105	0	144	875	1137	2401	0	69	52	221	0	0	0	339	72	3998	4760
MAYLAND CC	592	116	166	185	1058	994	2113	8	345	27	309	0	138	0	148	447	4184	5004
MCDOWELL TCC	803	316	85	370	1574	792	2611	0	0	49	442	919	34	0	210	479	5285	6615
MITCHELL CC	1435	285	67	426	2213	2308	3651	0	631	154	157	41	349	0	369	272	7465	9370
MONTGOMERY CC	586	121	17	180	904	536	1300	13	227	73	154	0	115	0	24	110	2356	3111
NASH CC	1717	113	136	775	2741	1593	4125	123	251	72	400	527	657	0	534	52	8040	10348
PAMLICO CC	184	17	4	20	225	216	510	223	0	0	55	0	73	0	177	0	1180	1289
PIEDMONT CC	806	293	440	592	2131	1451	1577	0	141	388	384	397	166	0	215	19	4424	6277
PITT CC	4223	154	318	2090	6785	2663	3692	0	2647	433	208	374	167	0	552	584	10136	16393
RANDOLPH CC	1313	72	254	317	1956	1891	4632	13	195	75	543	169	51	0	332	1090	8375	10044
RICHMOND CC	1320	98	28	202	1648	3230	2369	59	93	75	791	0	266	0	310	0	6122	7610
ROANOKE-CHOWAN CC	738	241	66	212	1257	764	860	0	0	106	26	0	521	0	482	21	2641	3775
ROBESON CC	1193	176	399	332	2100	2417	5671	0	190	505	163	189	362	0	574	154	9673	11475
ROCKINGHAM CC	1408	254	331	520	2513	1623	3936	0	508	108	298	246	580	0	691	532	7765	9925
ROWAN-CABARRUS CC	2807	371	706	1136	5020	2228	6706	0	414	504	394	1954	259	0	425	143	12560	17035
SAMPSON CC	912	93	147	347	1499	1343	2792	0	32	24	981	109	342	0	411	0	5176	6396
SANDHILLS CC	2693	97	120	532	3442	2175	5330	0	579	102	205	62	715	0	196	1112	9637	12727
SOUTHEASTERN CC	1403	214	386	539	2542	1633	3348	0	0	27	408	204	0	0	1201	45	6286	8307
SOUTHWESTERN CC	1458	78	103	666	2305	1431	3598	0	874	0	302	157	164	0	0	445	6148	8166
STANLY CC	1250	85	60	1016	2411	1757	3620	0	221	39	131	503	531	0	332	38	6895	8928
SURRY CC	2189	550	196	919	3854	1888	5385	0	90	425	314	296	392	0	665	289	9093	12212
TRI-COUNTY CC	920	118	33	480	1551	435	1631	0	4	0	199	194	216	0	501	363	3234	4528
VANCE-GRANVILLE CC	2142	312	82	1428	3964	2923	6113	0	78	319	303	518	291	0	493	270	10668	14152
WAKE TCC	6880	342	846	2837	10905	7669	14732	2763	1941	323	415	2049	1017	0	4192	56	33165	41426
WAYNE CC	2696	270	65	651	3682	2477	4655	507	153	0	455	29	717	0	674	467	9404	12517
WESTERN PIEDMONT CC	2055	163	192	881	3291	3145	4000	206	1769	69	577	37	389	0	340	1519	10291	13056
WILKES CC	1601	207	119	506	2433	1758	4482	0	1149	512	230	623	297	0	463	56	8959	11035
WILSON TCC	1174	175	221	527	2097	1773	5132	0	402	0	347	310	504	0	795	112	8816	10563
TOTAL 05 1997-1998	124288	15377	13026	61178	211440	130723	244761	8369	46109	7167	19889	18394	20989	0	36910	49889	536462	710681
SEMESTER SYSTEM LESS THAN TWO YEARS OLD, DATA UNAVAILABLE																		
SEMESTER SYSTEM LESS THAN THREE YEARS OLD, DATA UNAVAILABLE																		

* UNDUPLICATED HEADCOUNTS ARE REPORTED IN EACH CELL. ROWS AND COLUMNS WILL NOT ADD UP.

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FULL-TIME EQUIVALENT (FTE)

1997-98

	CURRICULUM PROGRAMS					EXTENSION PROGRAMS												
COLLEGES	ASSO-CIATE DEGREE	CERTIFI-CATE	DIPLOMA	TRANSI-TIONAL	SUB TOTAL	BASIC SKILLS	OCC RS	SUB TOTAL	LEARN LAB	OCC SS	FIT	HRD	NIT/EIP	SBC	JTPA	COMM SVC	NON OCC SS	TOTAL
ALAMANCE CC	1,404	93	189	237	1,983	215	216	431		66	22	9	94			48	39	2,698
ANSON CC	506	51	144	91	812	157	105	262	2		4	37		5		15		1,135
ASHEVILLE-BUNCOMBE TCC	1,479	111	203	828	2,820	296	409	705		8	5	31	1	1		44	35	3,669
BEAUFORT COUNTY CC	804	42	164	93	1,103	179	260	439		7		12		1		45	31	1,638
BLADEN CC	225	58	171	222	674	27	38	64				10		1		15	6	779
BLUE RIDGE CC	679	52	198	140	1,069	143	294	437	2	4	2	13				51	29	1,607
BRUNSWICK CC	356	80	140	44	620	148	129	277	1	2		11		4		28	24	971
CALDWELL CC & TI	1,302	224	404	215	2,145	233	264	497			2	33		1		23	19	2,720
CAPE FEAR CC	2,472	292	183	218	3,165	275	304	579	28	12	9	34				82	13	3,914
CARTERET CC	581	100	138	257	1,056	148	142	290		1		17		6		14	7	1,392
CATAWBA VALLEY CC	1,696	192	134	339	2,359	147	278	425		37	15	39	152	5		43	42	3,115
CENTRAL CAROLINA CC	1,813	396	401	252	2,562	443	354	1,017		17	8	21	123			37	18	3,803
CENTRAL PIEDMONT CC	4,796	28	278	2,583	7,677	705	756	1,460		316	8	35	117	9			120	9,743
CLEVELAND CC	719	100	286	242	1,348	166	158	324		2	3	7	78	2		61	8	1,852
COASTAL CAROLINA CC	1,977	152	254	162	2,545	187	711	898	4	11	1	32	136	6		44	5	3,682
COLLEGE OF ALBEMARLE	1,224	56	125	103	1,508	235	150	385		6		21					12	1,932
CRAVEN CC	1,248	83	142	158	1,631	117	312	429	1	5	4	15	23	4		49	29	2,373
DAVIDSON COUNTY CC	1,153	105	189	332	1,779	159	406	565		13	8	22	4	7		19	15	2,444
DURHAM TCC	1,698	64	114	812	2,678	353	320	673	10	22	1	4	6			23	23	3,439
EDGECOMBE CC	1,012	24	111	247	1,396	316	71	387				7	26	1		29	2	1,848
FAYETTEVILLE TCC	3,875	137	553	726	5,291	697	1,729	2,426		259	11	43	1	7		249	7	8,814
FORSYTH TCC	1,916	45	628	381	2,970	426	657	1,084		39	7	15	3	4		98	106	4,217
GASTON COLLEGE	2,078	98	174	207	2,557	295	279	574		71	10	56	21	3		29	2	3,323
GUILFORD TCC	4,139	76	154	330	4,699	346	574	922		13	17	17	112	3		83	111	5,997
HALIFAX CC	869	194	75	43	1,168	155	177	331		7	6		1	7		38	2	1,548
HAYWOOD CC	951	47	147	172	1,297	74	151	225		2		6				4	66	1,681
ISOTHERMAL CC	759	59	225	164	1,187	105	112	217				8	2				116	1,530
JAMES SPRUNT CC	654	82	215	91	843	113	77	190	4			11		2		30	7	1,086
JOHNSTON CC	1,825	626	216	144	2,651	275	211	486	8	4		21	12	5		61	6	2,636
LENOIR CC	1,100	58	148	254	1,652	308	300	602			2	47	3	4		47	16	2,274
MARTIN CC	460		96	25	582	151	140	291		2		7				35	3	919
MAYLAND CC	367	100	64	26	557	76	187	263		10		15		1		18	15	879
MCDOWELL TCC	454	44	211	99	809	146	55	202			1	9	225			17	5	1,268
MITCHELL CC	887	58	166	78	1,186	100	195	295		13	1	6		2		31	6	1,585
MONTGOMERY CC	414	14	98	38	560	39	50	89		21	5	4		1		6	6	692
NASH CC	1,018	24	92	150	1,276	192	260	452	1	6	2	16	11	5		44	1	1,851
PAMLICO CC	169	1	5	6	118	30	24	55	2			9				18		201
PIEDMONT CC	469	281	222	253	1,124	110	67	177		9	5	32	27	1		22		1,398
PITT CC	2,675	208	112	382	3,377	167	236	403		36	9	24	189	1		26	20	3,905

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ANNUALIZED AVERAGE ANNUAL
FULL-TIME EQUIVALENT (FTE)

1997-98

	CURRICULUM PROGRAMS					EXTENSION PROGRAMS													
COLLEGES	ASSOCIATE DEGREE	CERTIFICATE	DIPLOMA	TRANSITIONAL	SUB TOTAL	BASIC SKILLS	OCC RD	SUB TOTAL	LEARN LAB	OCC SS	FIT	HRD	MIT/EIT	SBC	JTPA	COMM SVC	NON OCC SS	TOTAL
RANDOLPH CC	859	149	39	98	1.062	201	396	598	1	4	3	9	21			25	32	1.604
RICHMOND CC	820	10	52	52	935	424	217	641		1	2	45		2		41		1.644
ROANOKE-CHOWAN CC	414	25	188	25	652	95	34	129			3	7		4		69		864
ROBESON CC	787	271	174	89	1.323	481	329	891		3	15	20	6	2		41	2	2.213
ROCKINGHAM CC	888	172	185	113	1.358	86	242	327		5	2	78	27	1		89	18	1.810
ROWAN-CABARRUS CC	1.541	516	244	286	2.387	175	402	577		C	6	39	235	2		36	1	3.211
SAMPSON CC	587	72	44	68	791	384	157	461			1	55	1	2		41		1.352
SANDHILLS CC	1.951	39	46	91	2.147	238	297	536		10	3	11		6		13	47	2.776
SOUTHEASTERN CC	1.618	240	198	88	1.827	247	168	415			3	20	9			55	2	2.038
SOUTHWESTERN CC	1.089	88	58	195	1.421	184	388	406		43		7	1	2			13	1.896
STANLY CC	895	59	73	188	1.205	129	181	310		4	1	12	131	5		26	2	1.696
SURRY CC	1.518	59	324	181	2.085	124	386	511		1	6	10	15	2		57	9	2.694
TRI-COUNTY CC	441	6	98	126	670	34	100	134				5	32	1		44	6	893
VANCE-GRANVILLE CC	1.358	55	286	491	2.095	189	370	559		2	4	33	130	3		25	19	3.070
WAKE TCC	3.853	323	255	552	4.983	672	758	1.422	27	42	20	25	123	5		217	4	6.848
WAYNE CC	1.786	44	218	109	2.151	271	398	668	8	1	1	19	17	4		64	4	2.938
WESTERN PIEDMONT CC	1.277	74	66	168	1.584	385	178	563	3	44	4	50		3		48	12	2.298
WILKES CC	1.225	37	126	91	1.479	151	351	505		32	6	11	185	1		69	3	2.270
WILSON TCC	633	174	147	184	1.077	172	266	437		16		16	9	2		105	3	1.667
TOTAL 1997-98	73.838	6.541	10.367	14.005	104.751	18.153	16.583	29.736	94	1.248	254	1.187	2.231	144		2.536	1.153	143.334

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ANNUAL FTE BY PROGRAM AREA AND TOTAL
1993-94 THROUGH 1997-98

	1993-94	1994-95	1995-96	1996-97	1997-98
*Associate	–	–	–	–	73,838
*Diploma	–	–	–	–	10,367
*Certificate	–	–	–	–	6,541
*Transitional	–	–	–	–	14,005
Curriculum Sub-Total	–	–	–	–	104,751
Basic Skills	–	12,807	12,435	13,131	13,153
Adult Basic Education•	6,394	–	–	–	–
Adult High School•	3,751	–	–	–	–
Compensatory Education•	3,144	–	–	–	–
Occupational Regular Budget	–	15,726	16,327	16,523	16,583
Academic▪	673	–	–	–	–
Avocational▪	2,115	–	–	–	–
Occupational▪	16,139	–	–	–	–
Practical Skills▪	1,101	–	–	–	–
Extension Sub-Total	33,317	28,533	28,762	29,654	29,736
Regular Budget Total	124,958	118,756	118,143	119,219	134,487
Human Resource Development	1,055	1,048	1,136	1,188	1,187
Learning Lab	111	208	123	87	94
New and Expanding Industry	2,055	2,648	2,247	2,274	2,231
New Categories					
Community Service	–	2,965	2,603	2,645	2,536
Focused Industrial Training	–	226	309	266	254
Job Training Partnership Act	–	10	0	0	0
Non-Occupational Self Supporting	–	1,301	1,332	1,202	1,153
Self-Supporting and Recreational♦	1,698	–	–	–	–
Occupational Self Supporting	–	456	869	1,019	1,248
Small Business Centers	–	144	169	152	144
TOTAL	129,877	127,762	126,931	128,052	143,334

* 1997-98 represents the first year of conversion from quarter to semester system and re-engineering of curriculum programs. Curriculum data presented are not comparable to data in prior reports.

Changes in 1994-95 totals:
- • Programs were consolidated in the category of Basic Skills.
- ▪ Programs were consolidated in the category of Occupational Regular Budget.
- ♦ Self-Supporting and Rec. was changed to Non-Occupational Self-Supporting.

Source: North Carolina Community College System, Information Services.

ANNUAL UNDUPLICATED HEADCOUNT BY PROGRAM AREA AND TOTAL 1993-94 THROUGH 1997-98

	1993-94	1994-95	1995-96	1996-97	1997-98
*Associate	–	–	–	–	124,288
*Diploma	–	–	–	–	15,377
*Certificate	–	–	–	–	13,026
*Transitional	–	–	–	–	61,178
Curriculum Sub-Total	–	–	–	–	211,440
Basic Skills	–	118,966	124,611	130,854	130,723
Adult Basic Education▪	77,331	–	–	–	–
Adult High School▪	44,246	–	–	–	–
Compensatory Education▪	7,330	–	–	–	–
Occupational Regular Budget	–	259,210	255,457	264,444	244,761
Academic▪	21,027	–	–	–	–
Avocational▪	34,660	–	–	–	–
Occupational▪	280,511	–	–	–	–
Practical Skills▪	25,385	–	–	–	–
Human Resource Development	10,009	10,306	14,341	17,140	19,889
Learning Lab	10,161	10,987	9,622	8,768	8,369
New and Expanding Industry	13,331	18,296	18,652	17,760	18,394
New Categories					
Community Service	–	18,376	16,771	39,226	36,910
Focused Industrial Training	–	4,330	6,759	7,666	7,167
Job Training Partnership Act	–	83	5	0	0
Non-Occupational Self Supporting	–	68,119	77,709	51,541	49,889
Self-Supporting and Recreational♦	6,338	–	–	–	–
Occupational Self Supporting	–	24,171	29,437	41,650	46,109
Small Business Centers	–	22,140	24,591	22,001	20,989
Extension Sub-Total	499,334	517,153	544,163	563,109	536,462
TOTAL	739,813	758,545	779,956	795,425	710,681

* 1997-98 represents the first year of conversion from quarter to semester system and re-engineering of curriculum programs. Curriculum data presented are not comparable to data in prior reports.

Changes in 1994-95 totals: ▪ Programs were consolidated in the category of Basic Skills.
▪ Programs were consolidated in the category of Occupational Regular Budget.
♦ Self-Supporting and Rec. was changed to Non-Occupational Self-Supporting.

Source: North Carolina Community College System, Information Services.

ANNUAL CURRICULUM AND EXTENSION ENROLLMENT BY RACE, SEX, DAY OR NIGHT, EMPLOYMENT STATUS, AND RESIDENCY 1993-94 THROUGH 1997-98

YEAR	WHITE	BLACK	OTHER	MALE	FEMALE	DAY	NIGHT	UNEMPLOYED	EMPLOYED PART-TIME	EMPLOYED FULL-TIME	NC RESIDENT	NON RESIDENT	TOTAL
Curriculum													
1993-94	182,319	49,616	8,544	99,469	141,010	153,564	86,915	87,397	62,493	90,589	231,448	9,031	240,479
1994-95	179,667	52,505	9,220	98,258	143,134	160,704	80,688	84,416	63,392	93,584	231,143	10,249	241,392
1995-96	174,179	51,637	9,977	95,741	140,052	157,291	78,502	81,185	63,830	90,778	225,666	10,127	235,793
1996-97	168,363	52,927	11,026	94,853	137,463	157,932	74,384	78,465	65,308	88,543	221,275	11,041	232,316
1997-98	151,482	48,950	11,008	86,885	124,555	150,123	65,611	72,786	63,046	79,902	203,147	11,180	211,440
Extension													
1993-94	363,246	107,245	28,843	254,867	244,467	294,902	204,432	162,039	50,630	286,665	486,333	13,001	499,334
1994-95	376,395	109,623	31,135	264,703	252,450	313,750	203,403	156,605	51,077	309,471	490,213	26,940	517,153
1995-96	390,440	114,893	38,830	278,742	265,421	333,550	210,613	164,121	55,068	324,974	515,106	29,057	544,163
1996-97	398,569	119,000	45,540	284,482	278,627	349,415	213,694	168,781	58,625	335,703	533,763	29,346	563,109
1997-98	374,031	117,026	45,405	265,814	270,648	332,715	203,747	166,712	56,672	313,078	483,068	14,859	536,462

ANNUAL CURRICULUM ENROLLMENT BY CREDIT HOUR LOAD 1993-94 THROUGH 1997-98

YEAR	1/4 TIME NUMBER	1/4 TIME PERCENT	1/2 TIME NUMBER	1/2 TIME PERCENT	3/4 TIME NUMBER	3/4 TIME PERCENT	FULL-TIME NUMBER	FULL-TIME PERCENT	TOTAL NUMBER
1993-94	99,167	41.2%	34,504	14.3%	27,270	11.3%	79,538	33.1%	240,479
1994-95	99,331	41.0%	34,325	14.0%	27,761	12.0%	79,975	33.0%	241,392
1995-96	94,342	40.0%	34,405	15.0%	28,562	12.0%	78,484	33.0%	235,793
1996-97	90,178	39.0%	33,724	15.0%	29,559	13.0%	78,855	34.0%	232,316
1997-98	81,717	38.0%	40,002	19.0%	24,997	12.0%	69,014	32.0%	211,440

Source: North Carolina Community College System, Information Services.

STAFF/FACULTY DATA PAGE

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NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

1998–99 FULL-TIME SYSTEM TOTALS BY POSITION CATEGORY

(AS OF 10-1-98)

POSITION CATEGORY	NUMBER OF EMPLOYEES
Executive/Administrative/Managerial	651
Faculty	4,650
Professional (Non-Teaching)	1,850
Secretarial/Clerical	1,524
Service/Maintenance	927
Skilled Crafts	46
Technical/Paraprofessional	1,182
Total	10,830

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

1998-99 FULL-TIME SYSTEM TOTALS BY POSITION CATEGORY, BY RACE, BY SEX

(AS OF 10-1-98)

POSITION CATEGORY	WHITE	BLACK	OTHER	TOTAL	MALE	FEMALE	TOTAL
Exec/Admin/Managerial	558	80	13	651	405	246	651
Faculty	4,122	426	102	4,650	2,212	2,438	4,650
Professional (Non-Teaching)	1,496	327	27	1,850	708	1,142	1,850
Secretarial/Clerical	1,172	320	32	1,524	29	1,495	1,524
Service/Maintenance	472	435	20	927	676	251	927
Skilled Crafts	40	6	0	46	44	2	46
Tech/Paraprofessisonal	982	176	24	1,182	256	926	1,182
Totals	8,842	1,770	218	10,830	4,330	6,500	10,830

Source: North Carolina Community College System, Information Services.

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

1998-99 FULL-TIME SYSTEM TOTALS BY POSITION CATEGORY BY YEARS OF SERVICE

(AS OF 10-1-98)

POSITION CATEGORY	UNDER 6 YEARS	6-10 YEARS	11-15 YEARS	16-20 YEARS	21-25 YEARS	26 AND UP YEARS	TOTAL EMPL
Exec/Admin/Managerial	204	85	97	76	92	97	651
Faculty	1,975	839	653	500	377	306	4,650
Professional (Non-Teaching)	756	323	290	204	184	93	1,850
Secretarial/Clerical	709	275	227	155	101	57	1,524
Service/Maintenance	525	175	118	71	32	6	927
Skilled Crafts	18	7	12	6	2	1	46
Technical/Paraprofessional	529	178	171	152	93	59	1,182
Total	4,716	1,882	1,568	1,164	881	619	10,830

Source: North Carolina Community College System, Information Services.

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
1998-99 FULL-TIME SYSTEM TOTALS BY POSITION CATEGORY BY EDUCATION LEVEL
(AS OF 10-1-98)

POSITION CATEGORY	LESS THAN HIGH SCHOOL	HIGH SCHOOL OR EQUIV	1-YR COLL	VOC DIPL	2 YRS COLL	ASSOC DEGREE	3-4 YRS COLL	BACH DEGREE	MAST DEGREE	DOCT DEGREE	EDUC SPEC DEGREE	TOTAL EMPL
Exec/Admin/Managerial	0	2	0	3	2	4	3	90	358	171	18	651
Faculty	1	117	53	158	39	315	59	1,153	2,445	287	23	4,650
Professional (Non-Teaching)	3	64	48	23	20	148	25	667	784	61	7	1,850
Secretarial/Clerical	4	373	195	66	108	588	52	132	6	0	0	1,524
Service/Maintenance	168	519	48	61	37	63	9	19	3	0	0	927
Skilled Crafts	3	25	6	3	1	6	2	0	0	0	0	46
Technical/Paraprofessional	1	159	88	49	59	500	42	237	46	1	0	1,182
Total	180	1,259	438	363	266	1,624	192	2,298	3,642	520	48	10,830

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
1998-99 FULL-TIME SYSTEM TOTALS BY POSITION CATEGORY BY MONTHS OF EMPLOYMENT
(AS OF 10-1-98)

POSITION CATEGORY	1 MONTH	2 MONTHS	3 MONTHS	4 MONTHS	5 MONTHS	6 MONTHS	7 MONTHS	8 MONTHS	9 MONTHS	10 MONTHS	11 MONTHS	12 MONTHS	TOTAL EMPL
Exec/Admin/Managerial	0	0	0	0	1	0	1	0	0	0	0	649	651
Faculty	1	0	2	7	40	2	0	3	900	323	75	3,297	4,650
Professional (Non-Teaching)	0	0	0	0	0	5	0	0	6	12	13	1,814	1,850
Secretarial/Clerical	0	0	1	0	0	0	0	0	2	7	5	1,509	1,524
Service/Maintenance	0	0	1	0	0	0	1	0	0	4	0	921	927
Skilled Crafts	0	0	0	0	0	0	0	0	0	0	0	46	46
Technical/Paraprofessional	0	0	0	0	0	1	0	0	11	10	3	1,157	1,182
Total	1	0	4	7	41	8	2	3	919	356	96	9,393	10,830

Source: North Carolina Community College System, Information Services.

APPENDIX

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GLOSSARY

Academic Semester—A sixteen-week period during which credit classes are offered.

Academic Year—The academic year includes fall and spring semesters as well as an eleven-week summer term.

Accreditation—A formal means of recognizing an institution for maintaining standards that qualify the graduates for admission to higher institutions or for professional practice. Accrediting agencies are responsible for establishing the standards and evaluating the schools' compliance with them (e.g. Southern Association of Colleges and Schools, American Dental Association, Engineering).

Accountability—The acceptance of personal responsibility for the achievement of predetermined measurable objectives.

Adult Basic Education (ABE)—A program of basic skills for adults, 16 years of age or older and out of school, who function at less than a high school level.

Adult Education—Programs offered by a community college or technical institute that provides opportunities for adults and out-of-school youth to further their education.

Affirmative Action—The planned, aggressive, coherent, management program to provide for equal employment opportunity. It is a results oriented program designed to achieve equal employment opportunity rather than simply a policy to assure nondiscrimination. As an ongoing management program, it requires periodic evaluation.

Appropriation—The act by which the legislature provides the state dollars for the operation of an institution. Funds are appropriated to the State Board of Community Colleges to be distributed to the institutions.

Associate in Applied Science Programs—These programs range from 64 to 76 semester hour credits. A full-time student can typically complete one of these programs within two years. In addition to major course work, associate in applied science degree programs require a minimum of 15 semester hour credits of general education. General education requirements include course work in communications, humanities/fine arts, social/behavioral sciences and natural sciences/mathematics. Certain courses in associate degree programs may be accepted by a four-year college or university for transfer credit in an associated field.

Association of Community College Trustees (ACCT)—A nonprofit international association with headquarters in Washington, DC, that seeks to unify, promote, encourage, and develop two-year institutions through the expertise and insight of trustee leadership.

Association of Governing Boards of Universities and Colleges (AGB)—A nonprofit educational organization of governing, coordinating, and advisory boards of post-secondary education. AGB exists to help its members fulfill their roles and meet their responsibilities. Headquarters are in Washington, DC.

Base Budget—Appropriations made by the Legislature to fund the current level of operation.

Biennium—A two-year period for which an agency builds a budget.

Capital Outlay—Capital outlay expenditures are those that result in the acquisition of fixed assets or additions to fixed assets (i.e. expenditures for land, buildings, or equipment).

Categorical Funds (restricted)—Funds from a federal, state, local, or private source that are restricted to expenditures in a particular category or program.

Certificate Programs—These programs range from 12 to 18 semester hour credits and can usually be completed within one semester by a full-time student. Associate degree level courses within a certificate program may also be applied toward a diploma or an associate in applied science degree.

Certification—A voluntary form of recognition for knowledge and skill in a particular profession.

Clock Hour—One hour of instruction given one student. Class periods from 50–60 minutes may be counted as one clock hour depending on the type of instruction delivered.

College Transfer Programs—These programs are offered through the Associate in Arts, Associate in Fine Arts and Associate in Science degrees. The Associate in Arts and the Associate in Science programs are part of the Comprehensive Articulation Agreement (CAA). This agreement addresses the transfer of students between institutions in the North Carolina Community College System and the constituent institutions of the University of North Carolina

Compensatory Education—A special state-funded educational program for mentally retarded adults (over 17 years of age).

Competency-Based Instruction—Instruction based on measurable student performance outcomes consistent with the skills and knowledge needed by entry-level employees in a particular field.

Cooperative Skills Training—A training program specifically designed to provide customized training for existing industry. This training can be provided on campus or at the industrial site.

Credit Hour—An instructional unit used for recognition of the amount of credit a student earns for a given course. Example: Semester Credit Hour—A student who spends one classroom hour per week in a class for sixteen weeks earns one semester hour credit.

Current Expense—Funds used for the general operation of the institution to include salaries, benefits, and other instructional costs.

Curriculum Programs—A term used to describe a wide variety of planned educational programs which range in length from one semester to two years. The programs lead to certificates, diplomas or associate degrees, depending on the nature of the curriculum. Curriculum programs include certificate, diploma, Associate in Applied Science, Associate in Arts, Associate in Fine Arts, Associate in Science and Associate in General Education programs.

Developmental Education—A program providing specialized credit courses for students who need to improve their basic skill in order to perform at the level required for admission to degree and diploma programs. Usually these courses are in reading, writing, and mathematics.

Diploma Programs—These programs range from 36 to 48 semester hour credits and can usually be completed by a full-time student within two semesters and one summer term. Associate degree level courses within a diploma program may also be applied toward an Associate in Applied Science degree.

English as a Second Language (ESL)—A program of instruction to help adults with limited or no English language proficiency.

Expansion Budget—Additional funds from the legislature to increase the quantity or quality of services rendered.

Fiscal Year—The twelve-month period upon which the institution's budget is based, July1–June 30.

Full-Time Equivalent (FTE)—One full-time equivalent (FTE) student represents 16 student membership hours per week for 16 weeks or 256 student membership hours for each semester enrolled.

- ***Annual Curriculum FTE***—The total of fall and spring FTE.
- ***Annual Extension FTE***—The total of spring, summer and fall sequenced periods FTE.
- ***Budget Full-Time Equivalent (B/FTE)***—Used to prepare the operating budget and to provide for an equitable distribution of the operating funds allocated by the State Board to the institutions.

- ***Equipment Full-Time Equivalent (E/FTE)***—Used to prepare the equipment budget and to provide for an equitable distribution of the equipment funds allocated by the State Board to the institutions.

- ***Library Full-Time Equivalent (L/FTE)***—Used to prepare the library budget to provide for an equitable distribution of library funds allocated for the purchase of library books and audiovisual materials.

- ***Credit Hour Full-Time Equivalent (H/FTE)***—Used in furnishing data to the North Carolina Commission on Higher Education Facilities and the University of North Carolina.

- ***Construction Full-Time Equivalent (C/FTE)***—Used to determine priorities and institutional eligibility for federal and state construction funds for the institutions.

Full-Time Students—A student is considered full time if he/she carries 12 or more semester credit hours of classes.

General Educational Development (GED)—A high school equivalency program enabling adults to take the General Education Development Tests to determine if they are at the 12th grade completion level of English, social studies, science, reading, and math. Individuals achieving the required scores on the GED are awarded the High School Equivalency Diploma. The program is open to individuals 18 years or older.

General Education Programs—These programs are designed for individuals wishing to broaden their education, with emphasis on personal interest, growth and development. The two-year General Education program provides students opportunities to study English, literature, fine arts, philosophy, social science, science and mathematics at the college level. All courses in the program are college-level courses. Many of the courses are equivalent to college transfer courses; however, the program is not principally designed for college transfer. Successful completion of 64-65 semester hour credits leads to an associate in general education degree.

Human Resource Development (HRD)—A program for chronically unemployed adults with prevocational training and counseling.

Job Training Partnership Act (JTPA)—A federal program designed to provide job training and employment opportunities for economically disadvantaged, unemployed, or underemployed persons.

Non-Credit (Extension) Courses—Courses for professional training, upgrading or general interest.

Occupational Education—Any type of instruction or training (credit or non-credit) that prepares one to enter an occupation.

Other Costs—A term used to describe current instructional and operating instructional support costs excluding personnel and the associated fringe benefits. The term is used for supplies, travel, postage, etc.

Pell Grants—Needs-based federally funded grants.

Unduplicated Headcount—The total number of students (both full-time and part-time) enrolled in all courses during a year. Each student is counted only once during the year regardless of the number of classes he/she takes or the number of semesters for which he/she registers.

STATE BOARD OF COMMUNITY COLLEGES

NAME AND OCCUPATION	MAILING ADDRESS	APPOINTED	TERM EXPIRES	TELEPHONE
The Honorable Harlan E. Boyles State Treasurer	Albemarle Building 325 N. Salisbury Street Raleigh, NC 27603-1385 harlan_boyles@treasurer.state.nc.us	Ex Officio		919-508-5176 O 919-833-5672 H 919-508-5167 F
Mr. Hugh F. Bryant Insurance Salesman	PO Box 1555 Gastonia, NC 28053-1555	Governor	6/30/03	704-867-1836 O 704-864-5084 H 704-865-9186 F
Dr. Jeannette Council Educator	3310 Lake Bend Drive Fayetteville, NC 28311	House	6/30/99	910-483-2078 O 910-488-0691 H 910-822-9425 F
Ms. Sharon A. Decker President The Lynnwood Foundation	400 Hermitage Road Charlotte, NC 28207 sdecker@tlnf.org	House	6/30/03	704-714-4444 O 704-825-0025 H 704-375-4441 F
Mr. Meigs C. Golden First Vice President Interstate/Johnson Lane	PO Box 1152 Sanford, NC 27330	Region 4	6/30/01	919-774-4711 O 919-774-4080 H 919-775-4295 F
Dr. Bob H. Greene, Vice Chair Retired, Community College President	3710 Benchley Road Winston-Salem, NC 27106 bobhgreene@aol.com	Region 3	6/30/03	336-765-2456 O 336-765-2456 H 336-765-2456 F
Mr. E. B. Hale Hale Enterprises, Ltd.	PO Box 468 Rocky Mount, NC 27802	Region 6	6/30/01	252-442-0619 O 252-442-2995 H 252-985-0138 F
Mr. Peter D. Hans	53 Lake Drive, Villa 3 Hendersonville, NC 28739	House	6/30/03	828-693-5319 H 828-693-5319 F
Ms. R. Carolyn Harmon Retired, State Government	3510 Harmon Road Lincolnton, NC 28092	Senate	6/30/99	704-735-2607 H
Mr. Thomas C. King, Jr. Retired, North Carolina Community College System	8704 West Lake Court Raleigh, NC 27613	House	6/30/01	919-848-6861 H 919-844-3004 F
Ms. Anne-Marie Knighton Town Manager	210 Blair Court Edenton, NC 27932 tigerpaw@simflex.com	Senate	6/30/03	252-482-7352 O 252-482-3698 H 252-482-7377 F

NAME AND OCCUPATION	MAILING ADDRESS	APPOINTED	TERM EXPIRES	TELEPHONE
Ms. Sandra L. Hayes Former Director, UNC Asheville Printing Services Department	472 Cansadie Top Road Waynesville, NC 28786 schminsk@worldnet.att.net *or* sandrahayes@worldnet.att.net	Governor	6/30/01	828-627-9005 H 828-627-1702 F
Dr. G. Herman Porter Retired, Community College President	202 Deerborn Circle Goldsboro, NC 27534 ghp@interpath.com	Senate	6/30/03	919-778-0722 H 919-778-6312 F
Ms. B. Joanne Steiner Corporate Facilitator Novo Nordisk BioChem, North America, Inc.	13129 Adona lane Wake Forest, NC 27587 jost@nova.dk	Governor	6/30/03	919-494-3201 O 919-556-2694 H 919-556-2694 F
Ms. Ann T. Turlington Retired, NC Community College Administrator	208 Country Club Circle Clinton, NC 28328	Region 5	6/30/99	910-592-2497 H 910-592-2497 F
Mr. Herbert L. Watkins Director, Worldwide Supplier Relations & Education Manufacturers' Services Limited	7345 IBM Drive Charlotte, NC 28262 herb.watkins@manserve.com	At Large	6/30/99	704-945-4700 O 704-334-4704 H 704-945-4099 F
Mr. Michael L. Weisel, Attorney Allen & Pinnix, P.A. Investment Advisor	1907 Victoria Road Raleigh, NC 27608 mlweisel@ibm.net	Governor	6/30/03	919-755-0505 O 919-881-9192 H 919-829-8098 F
The Honorable Dennis A. Wicker Lieutenant Governor Chair, SBCC	Office of the Lt. Governor 116 W. Jones Street Raleigh, NC 27603-8006 dwicker@lt.gov.state.nc.us	Ex. Officio		919-733-7350 O 919-776-6587 H 919-733-6595 F
Mr. James J. Woody, Jr. Safety & Environmental Mgr. Chandler Concrete Co. Inc.	242 Old Salem Road Roxboro, NC 27573 woody@netpath.net	Senate	6/30/01	336-226-1181 O 336-599-8133 H 336-226-2969 F
Mr. Alan Dingman Student Representative	3523 Dellwood Road Waynesville, NC 28786 dingmana@yahoo.com			828-586-4091, x266 828-926-0368 H 828-586-3129 F

Revised March 1999

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

200 West Jones Street, Raleigh, NC 27603-1379—Courier 56-50-00—(919) 733-7051

H. Martin Lancaster, System President

COMMUNITY COLLEGE PRESIDENTS

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Fax: (336) 578-1987

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Fax: (910) 754-7805

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COMMUNITY COLLEGE PRESIDENTS (Continued)

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COMMUNITY COLLEGE PRESIDENTS (Continued)

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Dr. Michael R. Taylor
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Fax: (704) 982-0819

Dr. Frank Sells
Surry Community College
PO Box 304—Courier 09-91-01
Dobson, NC 27017
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Dr. Norman Oglesby
Tri-County Community College
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Dr. Bruce I. Howell
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Dr. Edward H. Wilson
Wayne Community College
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Morganton, NC 28655
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Dr. Gordon G. Burns, Jr.
Wilkes Community College
PO Box 120—Courier 15-11-04
Wilkesboro, NC 28697
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Fax: (336) 838-6277

Dr. Frank L. Eagles
Wilson Technical Community College
PO Box 4305
Courier—01-51-04
Wilson, NC 27893
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Fax: (252) 243-7148

Dr. James Lemons
NC Center for Applied Textile Technology
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NORTH CAROLINA COMMUNITY COLLEGE SYSTEM OFFICE
200 West Jones Street
Raleigh, NC 27603-1379
Courier #56-50-00

March 1999

TELEPHONE 919-733-7051 ~ **FAX** 919-733-0680 ~ **WWW URL** http://www.ncccs.cc.nc.us
919-733-6587 *(automated attendant)*

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Administration Division 100

Voice Mail at the System Office

The System Office installed a Voice Mail system in April 1996. It has individual voice mailboxes for each employee, but it does not have "direct-in-dial" numbers. You may access the system two ways:

- At any time, you may call 919-733-6587 to reach the automated attendant. If you know the extension of the individual to whom you wish to speak, you may enter it immediately. If you need help, you will have several choices, including a staff list, from a brief menu.

- During working hours (Monday-Friday, 8 a.m. to 5 p.m.), you may call 919-733-7051 to reach the System Office switchboard operator, who will route you to the individual to whom you wish to speak. If that individual is not available, you may choose to leave a message in the voice mailbox or with another staff member. Outside working hours, the switchboard number will connect you directly to the automated attendant.

We are pleased to offer you this voice mail system as an additional tool for reaching our staff.

OFFICE OF THE PRESIDENT

The mission of the North Carolina Community College System is to open the door to opportunity for individuals seeking to improve their lives and well-being by providing:

- **Education, training and retraining for the workforce, including basic skills and literacy education, occupational and pre-baccalaureate programs.**
- **Support for economic development through services to business and industry.**
- **Services to communities and individuals which improve the quality of life.**

	Ext.	Room #
President H. Martin Lancaster	709	101F
Special Assistant to the President Pia McKenzie	709	101E
Administrative Assistant Marion Patrick	716	101
Executive Assistant to the President David J. Sullivan	714	144D
Executive Vice President & Chief Operating Officer Dr. Barry W. Russell	711	101C
Executive Assistant Deborah Ward	710	101D
Assistant to the President for Governmental Relations Suzanne E. Williams	713	144F
Office Assistant Lynn Vaugham	718	144K
Assistant to the President for External Affairs Chancy M. Kapp	309	144E
Administrative Assistant Lavee R. Stuckey	319	144B
Assistant to the President for Public Information Audrey K. Bailey	302	144H
Administrative Assistant Lavee R. Stuckey	319	144B
Communications Specialist Leslie Reiff	307	144G
Production Coordinator Hilda Raynor	303	144I
Assistant to the Pres. for Board & Education Liaison Dr. Donny L. Hunter	730	184A
Administrative Assistant Susan McCreary	731	184

	Ext.	Room #
Assistant to the President for Legal Affairs Clay Tee Hines	301	171C
Administrative Assistant Betty West	337	171B

	Ext.	Room #
Director of Economic Development Dr. Scott Ralls	407	172G
Associate Director, Customized Training Rick Kimrey	(336) 386-9062 or 101-60	
Office Assistant Jerrie Farmer	416	172
Regional Customized Training Managers		
Southeastern Region Luby Weaver	706	172F
Research Triangle Region Susan Seymour	426	
Piedmont Region (Surry CC) Rick Kimrey	(336) 386-9062 or 101-60	
Global Transpark/Northeastern Region (Lenoir CC) Tim Rhodes	(252) 527-6223 or 101-39	
Western Region/High Tech Ctr. (Haywood CC) Dr. Jim Weaver	(828) 452-1411 or 101-35	
Charlotte Region/Union Tech. Education Ctr. Maureen Little	(704) 289-8588	
Small Business		
Associate Director Gayle Harvey	409	172D
Office Assistant Jerrie Farmer	416	172

ACADEMIC AND STUDENT SERVICES DIVISION

The Division of Academic and Student Services coordinates the programmatic and student development issues related to workforce and economic development needs of citizens and communities in North Carolina. The division includes curriculum and student development programs.

	Ext.	Room #
Vice President Dr. Elizabeth Johns	413	401C
Executive Assistant Judy Wilkerson	412	401B
Office of Proprietary Schools, Sponsored Program Administration & SACS Liaison		
Director Dr. M. Carolyn Girardeau	453	485
Technical Assistant Allen McNeely	448	489
Office Assistant Coralene Wilson	455	480
Professional Development		
Director Bob Allen	437	401D
Office Assistant Judy Howell	429	401Q

	Ext.	Room #
Associate Vice President for Continuing Education & Workforce Development Charles B. Barham	408	401E
Program Assistant Judith Rounds	417	401H-I
Coordinator Special Workforce Initiatives Lynda Wilkins	406	401F
Continuing Education		
Associate Director Peggy Graham	432	460A
Office Assistant Brenda Futrell	422	401O
Workforce Development Services		
Vocational Education		
Associate Director Elizabeth Brown	445	501B
Program Assistant Bernice Heller	446	501C
Coordinator Vocational Education Mike Thompson	460	536D
Coordinator Equity Issues Doris Jacobs	510	536A
Job Training		
Associate Director Stephanie Deese	456	536C
Office Assistant Bobbie Lancaster	452	530E
Basic Skills		
Associate Director Dr. Randy Whitfield	721	501E
Office Assistant Karen O'Neal	739	501J
Coordinator ABE Dr. Florence Taylor	720	501D
State Literacy Resource Center		
Director Dr. Mary Siedow	502	538E
Resource/Information Specialist Nancy Massey	501	501A
Office Assistant Angie Warren	503	538D
Training Coordinator Compensatory Education Kim Gamlin	723	501F
Coordinator GED & AHS Dr. Delane Boyer	722	501H
Office Assistant Joy Matthews	746	519R
Records Processing Assistant Darlene Tart	744	519L

	Ext.	Room #
Human Resources Development		
Coordinator Barbara Boyce	719	501G
Office Assisant Brenda Futrell	422	401O
Associate Vice President for Academic & Student Services Dr. Janyth A. Fredrickson	414	401A
Program Assistant Loretta Wilson	418	401R
Director Disability Support/Hearing Officer/Youth Correction Morris Johnson	462	498
Programs		
Director Elizabeth Jones	401	434D
Administrative Secretary Carol Bowers	402	401K
Technical Assistant Kathie Pierce	427	434J
Associate Director Business/Health Sciences Wesley Beddard	423	434L
Coordinator Math/Science/Developmental Education Edith Lang	431	434H
Coordinator Health Sciences Vacant	411	434K
Manager, Common Course Library Jennifer Frazelle	435	434I
Office Assistant Wanda Echard	430	434M
Associate Director Engineering/Industrial Mike Pittman	403	434E
Coordinator Engr/Transp Tech Eldon Meacham	421	401M
Office Assistant Sandra Hall	424	434A
Coordinator Corrections Education/Criminal Justice Sharon Thompson	428	434G
Coordinator Fire Science/Ag Ken Farmer	439	434F
Office Assistant Judy Bartz	434	434O
Associate Director for Tech Prep Stephen Athans	447	481
Office Assistant Alice Holt	459	473
Associate Director School-to-Work William Muench	449	473A
Student Services Section		
Director Vacant	463	499
Director Student Support Services Dr. Major Boyd	440	493
Office Assistant Vacant	461	497

BUSINESS AND FINANCE DIVISION

The Division of Business and Finance supports the efforts of the colleges and the System Office by providing equitable and fair distribution of resources and by assisting them in assuring the citizens of the State of North Carolina that Community Colleges are good stewards of public resources.

	Ext.	Room #
Vice President for Business and Finance Kennon D. Briggs	211	201B
Executive Assistant Jan M. Hopkins	210	201C
Budgeting and Accounting		
Director Larry L. Morgan	208	201E
Budget & State-Level Accounting		
Assistant Director Alice L. Smith	209	201D
Budget Officer Vacant	205	201H
Office Assistant Tim Ennis	207	201F
Payroll Officer Myra W. Davis	204	201I
Accounts Payable Clerk Paula Jones	217	201O
Workers Comp Adm Kim Pendergraft	206	201G
State-Aid Auditing & Accounting		
Assistant Director John J. Malia	201	201K
Systems Accountant Vacant	207	201J
State Aid Supervisor Annette Dishner	223	234B
Accountant Donna Tetrault	229	234D
Accounting Technician Joy W. Wright	221	201L
Accounting Technician for Construction Patricia Edmondson	224	234K
Accounting Supervisor for Regular Programs Gina Sampson	228	234I
Accounting Clerk Levette Reams	231	234K
Accountant JTPA Programs Linda H. Wilson	232	234F

	Ext.	Room #
Administrative and Facility Services		
Director Phil Albano	236	258B
Office Assistant Vacant	235	258A
Assistant Director for Facility Services Vacant		
Coordinator of Facility Services Dee Burns	237	258C
Assistant Director for Administrative Services Charles Valrie	240	258E
Coordinator of Departmental Services Ricky Tart	243	258G
Building Services Assistant Rosa Leach	239	258D
Purchasing Clerk Kaye G. Russell	242	258H
Receptionist/Switchboard Operator InaDell Vaughan	0	Lobby
Mail/Printshop Supervisor Vacant	608	B20B
Mail Clerk Lori Grove	610	B24
Mail Clerk Larry Vick	610	B24
Printing Machine Operator Keith Long	601	B20A

ADMINISTRATION DIVISION

The Division of Administration provides leadership to the 59 institutions in the North Carolina Community College System through policy development, coordination of planning and assessment, the development of information and reporting systems, negotiation and brokerage of goods and services, and technical assistance. The division supports the staff of the System Office through human resource development, planning and organizational development functions. The division engages in planning, research, program auditing, staff training and implementing information technology for the purpose of promoting change and improvement at the constituent institutions and the System Office. A commitment to customer service and the use of information for improving policies, practices and programs unifies work units with diverse functions.

	Ext.	Room #
Vice President for Administration Dr. Brenda Rogers	314	301C
Executive Assistant Sheila Hohnsbehn	313	301D
Human Resource Assistant David Britt	703	301O
Personnel Services		
Director Rosalyn Comfort	701	130E
Personnel Analyst Lori Grippo	704	130C
Personnel Assistant Rhonda Stephenson	702	130D

	Ext.	Room #
Associate Vice President for Information Resources & Technology		
Robert Blackmun	251	301G
Information Services		
Director Steve Ijames	367	368-2
Office Assistant Carol Ann Penny-Milke	371	371
I/O Clerk Nan Johnson	352	392F
Associate Director, College Information Services Phil Shepard	333	371A
Applications Analyst Programmer Joe Barefoot	332	334G
Applications Analyst Programmer Rick Bundy	324	348
Applications Analyst Programmer Gloria Johnson	331	348
Applications Analyst Programmer Pat Hawkins	329	334H
Applications Analyst Programmer Gloria Jones	339	358C
Applications Analyst Programmer Ken Whichard	340	358D
Applications Analyst Programmer Tuyet Dang	335	334I
Applications Analyst Programmer Vacant	330	334E
Applications Analyst Programmer Vacant		
Applications Analyst Programmer Vacant		
Applications Analyst Programmer Vacant		
Applications Analyst Programmer Vacant		
Associate Director, State-Level Information Services Arthur Hohnsbehn	365	392I
Applications Analyst Programmer Kathy Blake	366	392J
Applications Analyst Programmer Harvey White	353	392L
Computer Production Specialist Joy Barefoot	356	392H
Computer Production Specialist Angelica Pickett	355	392K
Computer Production Specialist Vicki Strayer	354	392M
Database Analyst Vacant		
Database Specialist Vacant		
Associate Director, Systems Programming and Network Servs. Larry Butts	347	392B
Applications Analyst Programmer Renita Scott	350	392C
Telecommunications Specialist Brian Vanlandingham	348	392A
Computer Operator Ellen Haynes	361	392D
Technical Support Technician Mike Flynt	504	536G
Unix Systems Administrator Vacant		
Internet Tech Vacant		
Associate Director, Customer Support Services Vacant		
Training Specialist Pat Hill	351	392N
Technical Writer Suzanne Baker	342	358A
Technical Support/Trng Specialist Vacant		
Documentation Specialist Vacant		

	Ext.	Room #
Telecommunications Services		
Director Parks Todd	618	B39A
Video Coordinator Cindy Pannill	622	B39E
Telecommunications Consultant Fred Manley	619	B39B
Telecommunications Specialist Vacant		
Library Resources		
Director Pam Doyle	635	B47D
Office Asssistant Doris Nixon	636	B47
Coordinator Library Information Technologies Grant Pair	633	B47B
Coordinator Library Information Roxanne Davenport	638	B47E
Library Technical Assistant Judy Murray	642	B47I
Library Assistant Annette Jones	643	B47J
Library Assistant Malissa Oakley	641	B47H
Library Assistant Kathy Overton	639	B47F
Library Assistant Ronnie Thompson	656	B47A
Accounts Clerk Chavon Casey	651	B47L
Library Clerk Robert Brown	653	B47N
Library Clerk Betty Gooch	644	B47K
Planning and Research Services		
Associate Vice President for Planning & Research Keith Brown	728	301J
Office Assistant Vivian Barrett	733	301N
Associate Director for Institutional Assessment Terry Shelwood	725	301F
Associate Director for Institutional Effectiveness Dr. Larry Gracie	726	334B
Coordinator of Research Projects Dr. Xiaoyun Yang	737	301H
Research Technician Brenda Splawn	727	301I
Program Auditing		
Director Dr. Bill Cole	203	334C
Statistical Assistant Polly Murphy	220	334A
Education Program Auditor Diannette Jackson	218	334K
Education Program Auditor (Alamance CC) Hans Aubuchon	(336) 578-2002, Ext. 2163	
Education Program Auditor(Cape Fear CC-Burgaw) Todd Parker	(910) 675-1439	
Education Program Auditor (Fayetteville TCC) Walter Currie	(910) 678-8363	
Education Program Auditor (Forsyth TCC) Phil Marion	(336) 723-0371, Ext 7319	
Education Program Auditor (Pitt CC) Veronica Ross	(252) 321-4439	
Education Program Auditor (Southwestern CC) David Hall	(828) 586-4091, Ext 286	

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